

Overview and Scrutiny



Children and Young People Select Committee Agenda

Thursday, 25 November 2021

7.00 pm, Council Chamber - the public are welcome to observe via the Council's website at <https://lewisham.public-i.tv/core/portal/home>

Civic Suite

Lewisham Town Hall

London SE6 4RU

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This meeting is an open meeting and all items on the agenda may be audio recorded and/or filmed.

Part 1

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Members of the public are welcome to attend committee meetings. However, occasionally, committees may have to consider some business in private. Copies of agendas, minutes and reports are available on request in Braille, in large print, on audio tape, on computer disk or in other languages.

Children and Young People Select Committee Members

Members of the committee, listed below, are summoned to attend the meeting to be held on Thursday, 25 November 2021.

Kim Wright, Chief Executive
Tuesday, 16 November 2021

Members	
Councillor Luke Sorba (Chair)	
Councillor Caroline Kalu (Vice-Chair)	
Councillor Colin Elliott	
Councillor Octavia Holland	
Councillor Liz Johnston-Franklin	
Councillor Jack Lavery	
Councillor Hilary Moore	
Councillor Jacq Paschoud	
Oluwafela Ajayi	Parent Governor - Special Schools
Clive Caseley	Parent Governor - Secondary Schools
Monsignor Nicholas Rotheron	Catholic Church Representative
Rev. Erica Wooff	CofE Representative
Councillor Paul Maslin (ex-Officio)	
Beate Hellowell (Secretary)	

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MINUTES OF THE CHILDREN AND YOUNG PEOPLE SELECT COMMITTEE Wednesday, 22 September 2021 at 7.00 pm

PRESENT in person: Councillors Luke Sorba (Chair), Jack Lavery, Hilary Moore, and Monsignor Nicholas Rotherham (Catholic Church Representative)

PRESENT online: Councillors Caroline Kalu (Vice-Chair), Colin Elliott, Octavia Holland, Liz Johnston-Franklin, Jacq Paschoud, and Lilian Brooks (Parent Governor - Primary Schools) and Clive Caseley (Parent Governor - Secondary Schools)

Also present: Councillor Chris Barnham (Cabinet Member for Children's Services and School Performance) (Cabinet Member), Pinaki Ghoshal (Executive Director for Children & Young People), Lucie Heyes (Director of Children's Social Care), Angela Scattergood (Director of Education Services, Education Standards and Inclusion), Mala Dadlani (Group Finance Manager, Children and Young People), Beate Hellawell (Scrutiny Manager) and John Bardens (Scrutiny Manager)

APOLOGIES: Councillor Maslin (ex-officio)

1. Minutes of the meeting held on 170621

RESOLVED that the minutes of the last meeting held on 17 June 2021 be agreed as a true and accurate record.

2. Declarations of interest

Lilian Brooks will be stepping down as co-opted parent governor member for primary schools. The Chair thanked her for her commitment and the way she enriched the committee with comments and insight.

3. Responses to Referrals to Mayor and Cabinet

There were no responses.

4. Financial stabilisation - budget update and medium term plan

4.1 Pinaki Ghoshal, Executive Director Children & Young People's Services introduced the report. He thanked Mala Dadlani, Strategic Business Partner (CYP) for providing much of the detailed information. With regards to financial stabilisation, there has been significant movement over the year, with a variety of actions that sought to bring the budget under control. It is pleasing that 90% of the required saving for this financial year has already been achieved or is on track to be achieved, with the expectation that all savings will be achieved. There are three high risk areas: placement costs (this will be covered in more detail in the next agenda item); the high needs block from the dedicated schools grant for those with special educational needs and disabilities (SEND); and the central services for schools budget highlighted at the end of the report. The first two high risk areas are known risks in most local authorities.

4.2 The following was noted in response to questions from the committee: Page 5

1. In the past, Lewisham had a high number of appeals and tribunals regarding educational placements. Whilst detailed information was not available at the meeting, benchmarked against other authorities current figures are low. Parents have rights and as a local authority those rights to appeal are respected, even if it is costly.
2. The ongoing government consultation on the national funding formula is likely to further squeeze Lewisham's central services to schools block funding. Every local authority is affected differently, based on historic decisions made. Once the consultation is completed and government decisions are made, officers will identify the level of cuts that will be needed and then consult with local schools about priorities. Lewisham is likely to be significantly affected, including because there are fewer academies. It may also be the case that funding will move away from London schools.
3. The transport costs presented in the report indicate that significant savings compared to the previous year will have to be achieved. The differential is partly explained by the overspend last year due to the pandemic as children and young people could not share travel. The focus now is on promoting independence and travel training and bringing together children and adult provision. There is therefore a mix of savings and investment.
4. The meeting was reminded that councillors often hear about the impact on carers and parents who have to take children and young people with SEND to different schools than their siblings, and that this can put enormous stress on families. Safety is an additional consideration as fewer children on buses often means more cars at school gates. The meeting was reassured that more children than ever are entitled to travel assistance via school buses and other arrangements. There is a clear commitment to work with parents, but also that resources need to be maximised.
5. The Chair will arrange a meeting with Pinaki Ghoshal to discuss funding concerns around mental health for children and young people in response to media coverage. **ACTION: Chair**

RESOLVED

1. That the report be noted.
2. That the committee supports action to ensure that funding for services to schools is not diverted or withdrawn.
3. That the impact on parents and carers will be considered carefully when making any further transport budget cuts.

5. Children's Social Care placements - costs and quality

- 5.1 Lucie Heyes, Director of Children's Social Care, introduced the report. She reminded the committee of the comprehensive improvement programme underway since 2018. The most recent self-assessment review from April 2021 confirmed steady and sustained improvement, although the pace of improvement had slowed due to the pandemic. Ofsted recently returned for

a focused visit around children looked after (CLA) and confirmed that senior leaders had an accurate picture of the service, had already identified the key remaining areas to focus on, and that the improvement journey was on track. An internal audit confirmed that progress had been substantial. Lewisham is currently renewing the statutory placement sufficiency strategy and officers have been focusing on care leaver placements over the last 6 months. The service has only limited control over the increasing cost of placements as it is market-driven. However, due to positive changes in practice, there are now fewer children and young people entering the care system.

5.2 The following was noted in response to questions from the committee:

1. The innovation grant for domestic abuse services has been utilised for the following: A domestic abuse consultation hub that supports social workers with connecting up various services for families; recruitment of some additional specialist professionals; and training for social workers on how to manage risk effectively and safely. The grant sits within a wider piece of work around reducing violence against women and girls, in liaison with housing, violence reduction and the Police.
2. The foster care and recruitment strategy is part of the sufficiency strategy and officers are aiming to complete the work by the end of the calendar year. Work around foster care recruitment is one of the most challenging tasks as a lot of initial expressions of interests are needed to then be able to translate some into successful recruitment of foster carers. A large number of Lewisham residents who are foster carers are working for independent organisations offering similar rates of pay, but are profit-making commercial organisations. The Council needs to become employer of choice more often. There is anecdotal evidence that some independent organisations do some advocacy work which would probably not be appropriate for in-house staff. The Council service gets good feedback from foster carers and they feel well supported. It will be important that word gets out.
3. Considering that there are many out of borough placements and that there is a drive for new housing developments in Lewisham, Section 106 agreements could be considered where families who want to foster can have access to slightly bigger homes than they are entitled to. The Chair agreed to raise this issue with the Cabinet member for Housing and Planning. **ACTION: Chair**
4. Concern was raised that costs for semi-independent accommodation seems to be disproportionately high. This is partly due to demand, partly due to commissioning arrangements not being sufficiently tight, which is being looked into. One positive development is the commissioning of 2-3 single secure placements for very complex situations to help keep individuals safe.
5. All safeguarding enquiries come into the multi-agency safeguarding hub (MASH). All referrals are reviewed within 24 hours. Contact details will be circulated to all committee members. **ACTION: Scrutiny Manager**

6. The service has a lot of resources and expertise for early help and edge of care provision, but it is not always joined up. This will be a priority for the newly appointed director as services are currently dispersed and need better co-ordination.
7. There has been a recent shift from a focus on quality assessments to a focus on planning and a recognition that the quality of care plans need further improvement. A significant training programme has started in July 2021 and will continue until April 2022.
8. The meeting noted that the recent Ofsted visit identified good leadership, which is very positive and encouraging. However, the original rating of Requires Improvement was made back in January 2016, so the Committee wants to see evidence of sustained improvement when it returns to monitor this in March 2022.

6. Select Committee work programme

- 6.1 An additional report on apprenticeships was suggested for the November meeting. **ACTION: Scrutiny Manager**
- 6.2 The play strategy is unlikely to be completed by November and whilst an information update may be useful then, the more detailed scrutiny should be delayed until January.

RESOLVED that the work programme be amended to reflect the following:

1. Add a report on apprenticeships to the November meeting.
2. Retain information reports (to be emailed to members) on attendance and inclusion and the play policy in November.
3. Move the play policy report to January.

The meeting ended at 8.23 pm

Chair:

Date:



Children and Young People Select Committee

Declarations of Interest

Date: 25 November 2021

Key decision: No

Class: Part 1

Ward(s) affected: All

Contributors: Chief Executive (Director of Law and Governance)

Outline and recommendations

Members are asked to declare any personal interest they have in any item on the agenda.

1. Summary

- 1.1. Members must declare any personal interest they have in any item on the agenda. There are three types of personal interest referred to in the Council's Member Code of Conduct:
 - (1) Disclosable pecuniary interests
 - (2) Other registerable interests
 - (3) Non-registerable interests.
- 1.2. Further information on these is provided in the body of this report.

2. Recommendation

- 2.1. Members are asked to declare any personal interest they have in any item on the agenda.

3. Disclosable pecuniary interests

3.1 These are defined by regulation as:

- (a) Employment, trade, profession or vocation of a relevant person* for profit or gain
- (b) Sponsorship –payment or provision of any other financial benefit (other than by the Council) within the 12 months prior to giving notice for inclusion in the register in respect of expenses incurred by you in carrying out duties as a member or towards your election expenses (including payment or financial benefit from a Trade Union).
- (c) Undischarged contracts between a relevant person* (or a firm in which they are a partner or a body corporate in which they are a director, or in the securities of which they have a beneficial interest) and the Council for goods, services or works.
- (d) Beneficial interests in land in the borough.
- (e) Licence to occupy land in the borough for one month or more.
- (f) Corporate tenancies – any tenancy, where to the member's knowledge, the Council is landlord and the tenant is a firm in which the relevant person* is a partner, a body corporate in which they are a director, or in the securities of which they have a beneficial interest.
- (g) Beneficial interest in securities of a body where:
 - (a) that body to the member's knowledge has a place of business or land in the borough; and
 - (b) either:
 - (i) the total nominal value of the securities exceeds £25,000 or 1/100 of the total issued share capital of that body; or
 - (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person* has a beneficial interest exceeds 1/100 of the total issued share capital of that class.

*A relevant person is the member, their spouse or civil partner, or a person with whom they live as spouse or civil partner.

4. Other registerable interests

4.1 The Lewisham Member Code of Conduct requires members also to register the following interests:

- (a) Membership or position of control or management in a body to which you were appointed or nominated by the Council
- (b) Any body exercising functions of a public nature or directed to charitable purposes, or whose principal purposes include the influence of public opinion or policy, including any political party
- (c) Any person from whom you have received a gift or hospitality with an estimated value of at least £25.

5. Non registerable interests

- 5.1. Occasions may arise when a matter under consideration would or would be likely to affect the wellbeing of a member, their family, friend or close associate more than it would affect the wellbeing of those in the local area generally, but which is not required to be registered in the Register of Members' Interests (for example a matter concerning the closure of a school at which a Member's child attends).

6. Declaration and impact of interest on members' participation

- 6.1. Where a member has any registerable interest in a matter and they are present at a meeting at which that matter is to be discussed, they must declare the nature of the interest at the earliest opportunity and in any event before the matter is considered. The declaration will be recorded in the minutes of the meeting. If the matter is a disclosable pecuniary interest the member must take not part in consideration of the matter and withdraw from the room before it is considered. They must not seek improperly to influence the decision in any way. **Failure to declare such an interest which has not already been entered in the Register of Members' Interests, or participation where such an interest exists, is liable to prosecution and on conviction carries a fine of up to £5000**
- 6.2. Where a member has a registerable interest which falls short of a disclosable pecuniary interest they must still declare the nature of the interest to the meeting at the earliest opportunity and in any event before the matter is considered, but they may stay in the room, participate in consideration of the matter and vote on it unless paragraph 6.3 below applies.
- 6.3. Where a member has a registerable interest which falls short of a disclosable pecuniary interest, the member must consider whether a reasonable member of the public in possession of the facts would think that their interest is so significant that it would be likely to impair the member's judgement of the public interest. If so, the member must withdraw and take no part in consideration of the matter nor seek to influence the outcome improperly.
- 6.4. If a non-registerable interest arises which affects the wellbeing of a member, their, family, friend or close associate more than it would affect those in the local area generally, then the provisions relating to the declarations of interest and withdrawal apply as if it were a registerable interest.
- 6.5. Decisions relating to declarations of interests are for the member's personal judgement, though in cases of doubt they may wish to seek the advice of the Monitoring Officer.

7. Sensitive information

- 7.1. There are special provisions relating to sensitive interests. These are interests the disclosure of which would be likely to expose the member to risk of violence or intimidation where the Monitoring Officer has agreed that such interest need not be registered. Members with such an interest are referred to the Code and advised to seek advice from the Monitoring Officer in advance.

8. Exempt categories

- 8.1. There are exemptions to these provisions allowing members to participate in decisions notwithstanding interests that would otherwise prevent them doing so. These include:-
- (a) Housing – holding a tenancy or lease with the Council unless the matter relates to your particular tenancy or lease; (subject to arrears exception)
 - (b) School meals, school transport and travelling expenses; if you are a parent or

guardian of a child in full time education, or a school governor unless the matter relates particularly to the school your child attends or of which you are a governor

- (c) Statutory sick pay; if you are in receipt
- (d) Allowances, payment or indemnity for members
- (e) Ceremonial honours for members
- (f) Setting Council Tax or precept (subject to arrears exception).

9. Report author and contact

- 9.1. Stephen Gerrard, Director of Law and Governance, stephen.gerrard@lewisham.gov.uk, 020 83147648



CYP Select Committee

Lewisham Elective Home Education

Date: 25th November 2021

Key decision: No.

Class: Either Part 1 or Part 2.

Ward(s) affected: All

Contributors: Ruth Griffiths, Head of Access, Inclusion and Participation
Teresa Beale, Elective Home Education Officer

Outline and recommendations

Outline

As part of its work programme the Committee has requested a report on Lewisham Elective Home Education performance indicators and outcomes. Officers produce this report annually as part of accountability and performance monitoring.

Recommendations

The Select Committee is asked to note the report.

1. Summary

This report sets out the context, legal framework and position in relation to Elective Home Education in Lewisham and aims to answer questions presented in the recommendations.

2. Recommendations

The Select Committee is asked to note this report.

3. Policy Context

3.1 Guidance on Elective Home Education

Lewisham Council has no formal powers or duty to monitor the provision of education at home. However, it does have a statutory duty (under s.436A of the Education Act 1996) to make arrangements to enable it to establish the identities, so far as it is possible to do so, of children and young people in its area who are not receiving a suitable education.

The Department for Education (DfE) (please see guidance ¹) believes that although the primary responsibility for ensuring that children and young people are properly educated belongs to parents, a local authority has a moral and social obligation to ensure that a child or young person is safe and being suitably educated. If it is not clear that that is the case, the authority should act to remedy the position.

The simple fact that a child or young person is being educated at home does not mean that he or she is not receiving a suitable full-time education. However, in order to fulfil the section 436A duty, Lewisham Council is entitled to make informal enquiries of parents to establish what education is being provided.

Where necessary - because it is evident that a child or young person is simply not receiving suitable education at home and the use of school attendance powers is not achieving a change in that situation - the local authority should be ready to use its safeguarding powers as explained in this guidance. The overriding objective in these cases is to ensure that the child or young person's development is protected from significant harm.

The DfE recommends that each local authority should:

- have a written policy statement on elective home education which is clear, transparent and easily accessible, is consistent with the current legal framework and preferably drawn up in consultation with local families who educate children or young people at home;
- set aside the resources necessary to implement its policy effectively and consistently;
- consider their organisational structures for dealing with home education;
- seek to offer guidance to all known home-educating families in their area about their rights and obligations, and also provide advice on good practice and available resources for parents who request it; make it clear in all documentation that the local authority sees its role in relation to home education as part of its wider responsibilities, including safeguarding, for all children and young people living in its area; regularly review its elective home education policies so that they reflect current law and local circumstances, and are compatible with this guidance document; and
- provide clear details of their complaints procedure and deal with all complaints in a sensitive and timely manner.

Local authorities may operate voluntary registration schemes so that support can be given more readily to those who wish to receive it, and by providing more information on home educated children and young people in their locality. However, registration is currently not a legal obligation for either parents or local authorities.

¹ DfE guidance:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/791527/Elective_home_education_guidance_for_LAV2.0.pdf

- 3.2 Lewisham Council follows all of these recommendations and publishes its own policy on elective home education which is available on the Lewisham website. However the local authority does not operate a voluntary registration scheme.

A proposed national register would be very useful as it would inform the EHE Team of all children or young people in Lewisham who are EHE, providing accessibility to local, regional and national trends. It would support more effective monitoring of 'suitable education provision' and assist with the safeguarding of these children and young people who may otherwise not be known to Lewisham. It would provide a clearer picture of EHE in the borough which is currently based on notifications or voluntary disclosure from families.

If the local authority feels that it has not had sufficient information about the home education being provided, or has had no information, and it appears that a child or young person is not receiving a suitable education at home, it must serve a notice (known as a s.437 (1) notice), requiring that parents satisfy the local authority that the child or young person is receiving a full-time and efficient education at home suitable to a child or young person's needs.

4. Background

4.1 Role of the Elective Home Education Team in Lewisham

The majority of Lewisham referrals come from schools but occasionally The EHE Team receive referrals via hospitals, NHS staff and the families themselves. The EHE Team also has an arrangement with alternative schools such as Lewisham College (14-16 provision) or The New School, Croydon where some EHE children and young people attend, whereby they share a list of children and young people from Lewisham who attend their setting.

Parents have no obligation to advise their local authority if they are home educating their child or young person. They must notify their child or young person's Headteacher if the child or young person is withdrawn from a school and schools have a legal duty to notify the local authority in which the child or young person resides. Nevertheless, some parents are keen to engage with the local authority's EHE Team and register with us as soon as they begin providing home education and so we do record children and young people who are not yet statutory school age.

In Lewisham, once the EHE Team has received notification of a child or young person becoming EHE, the EHE Team writes to the parent to inform them of EHE registration and also enclose a Parent Questionnaire, asking the parent to outline the education they intend to provide for their child or young person. The letter also includes a section for the child or young person to complete so that the local authority is able to hear their voice.

Safeguarding checks are undertaken to see if the child or young person is known to any other Children's Services. The aim is to visit the family (currently this is being done virtually due to Covid-19) within the first term to review the child or young person's education and to allow the parent to ask for advice and support if necessary.

5.1 Lewisham Elective Home Education numbers

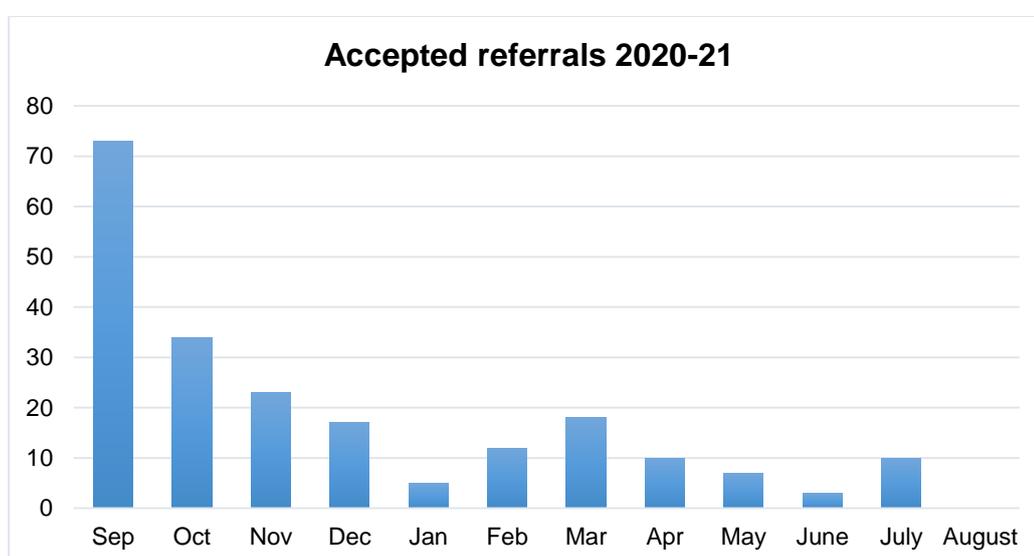
The number of children and young people registered in Lewisham as being provided with EHE can change from day to day as children and young people are withdrawn from or return to school, move in or out of the borough.

This year has been particularly challenging due to the increase in numbers as the Covid-19 virus cases continued to rise and national lockdowns were put in place. There was a large

rise in figures in September 2020 when schools reopened following a national lockdown, and parents were anxious about their children coming into contact with the virus at school, especially if the child or a family member who might be clinically (extremely) vulnerable. These numbers are beginning to decrease now schools have reopened and there is a vaccination programme in place.

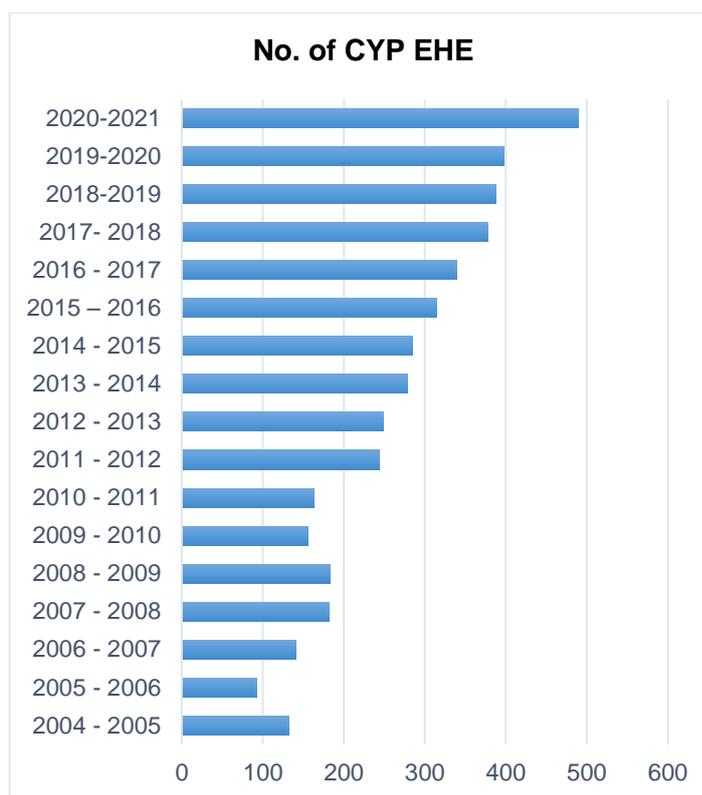
This rise in EHE numbers was a national issue, rather than just a local matter. Therefore, at the end of the academic year 2020-21, there were:

- 411 children and young people on the list, which was 47 more than at the end of last academic year.
- During the year, 490 children and young people were registered EHE at some point.
- There were a further 87 children and young people whose parents and/or schools contacted the EHE Team with a view to declaring them EHE.
- Altogether, the EHE Team managed cases for a total of 577 children and young people in 2020-21.



- 5.2 This shows an increase in numbers over time. Other local authorities have reported to the South East England Home Education Officers' forum (SEEHEO) that their numbers are also increasing. The Service believes that Lewisham has achieved some success in resolving potential cases before the children and young people are withdrawn (see also **Potentials** and **complex cases and Children's Social Care** below).

Academic year	No. of CYP EHE
2004 - 2005	132
2005 - 2006	92
2006 - 2007	141
2007 - 2008	182
2008 - 2009	183
2009 - 2010	156
2010 - 2011	163
2011 - 2012	244
2012 - 2013	249
2013 - 2014	279
2014 - 2015	285
2015 - 2016	314
2016 - 2017	340
2017- 2018	378
2018-2019	388
2019-2020	398
2020-2021	490



5.3 Reasons for Elective Home Education

The government document *Elective Home Education: Guidelines for Local Authorities* (2007) provides the following list of reasons why parents' home educate:

Reasons for EHE	
Distance or access to a local school	8
Religious or cultural beliefs	2
Dissatisfaction with the system	22
Bullying	11
As a short term intervention for a particular reason	5
A child's unwillingness or inability to go to school	8
Special educational needs	3
Parents' desire for a closer relationship with their children	5
Covid-19	34
Other	275
Never attended school	36
Total	409

The DfE provides the descriptors for reasons behind an EHE decision and 'Covid-19' was added in 2020. The option of 'other' is unhelpful but anecdotally we know that most parents make the decision to home educate based on a range of factors.

Anxiety and mental health issues are often cited and this is an increasing issue on a national level rather than just locally. Before the child or young person is off rolled from the school they are attending, the EHE Team ask the school to ensure referrals are made to services

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such as CAHMS or Children’s Social Care if necessary. The EHE Team also encourage the parents to seek help and advice from their GP. One of the checks the EHE Team does when a child or young person is referred is with the Attendance Service, and if known to them, this is often an early indicator that the child or young person is not able to access education due to possible mental health. The EHE Team asks the school and the Attendance Service what interventions are put in place to support the child or young person, and in the majority of cases, much work has already been done to support the child or young person to stay in school, such as reduced timetables and ‘time out’ rooms for the children and young people to go to. However these interventions are not always successful and the parents then choose EHE as an alternative.

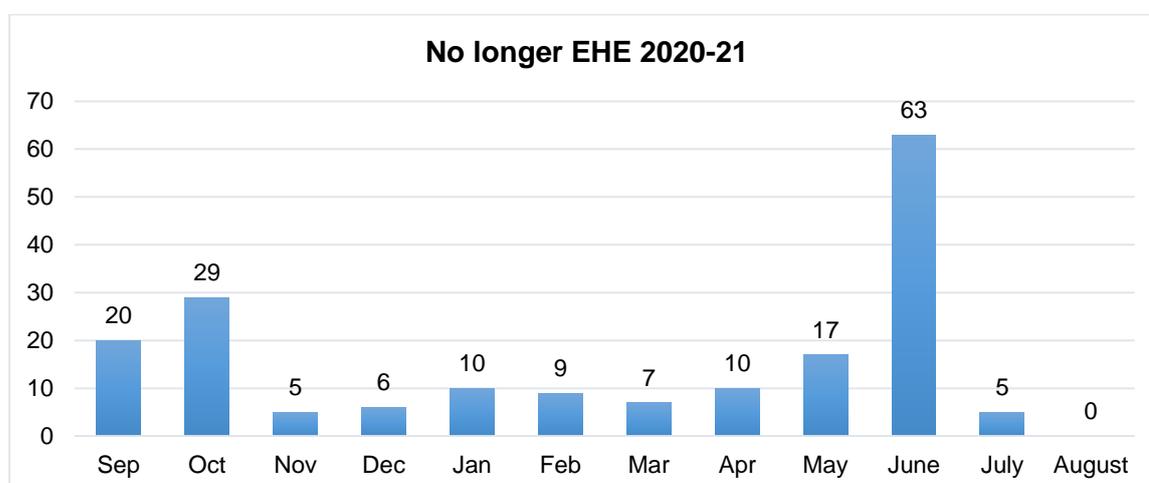
If a family feel that the child or young person has needs which has made mainstream education difficult to access, the EHE Team signposts these families to support services such as Special Educational Needs and Disabilities Information Advice and Support Service (SENDIASS) and encourage the parents to complete an EHCP self-referral form for the SEN Team to assess. The EHE Team will also discuss with the school what support they had put in place before the family chose EHE as an alternative to ensure schools are doing everything they can to support the child or young person.

Lewisham’s protocols actively discourage parents from using EHE as a short term intervention since experience suggests that very little education takes place in such circumstances. The EHE Team will work with the families, schools and other agencies to find a more appropriate solution.

5.4 No longer Elective Home Education

The Lewisham policy of visiting families soon after notification of EHE has paid dividends in returning children and young people to school as soon as possible where the decision was not a parent’s genuine wish but was used as a last resort. There is effective partnership working with the Admissions Team and other local authority teams to support the children and young people back into appropriate provision.

The numbers at the start of the academic year include children and young people who did not get a space in a preferred school at primary or secondary school transfer. The numbers in July 2021 do not include Y11 young people who cease to be of statutory school age. Lewisham write to those parents to enquire about destinations and refer the young people to the post-16 Participation Team.



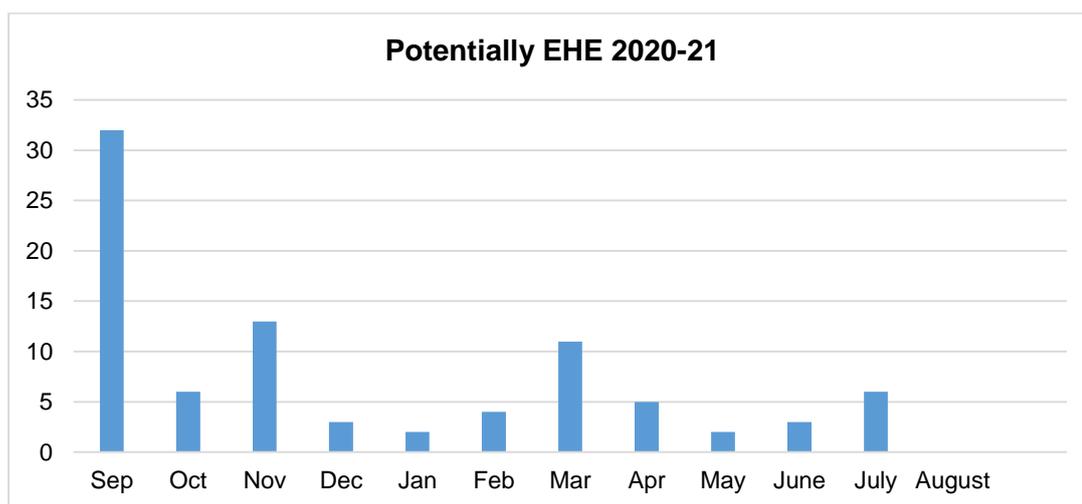
5.5 Potential Elective Home Education

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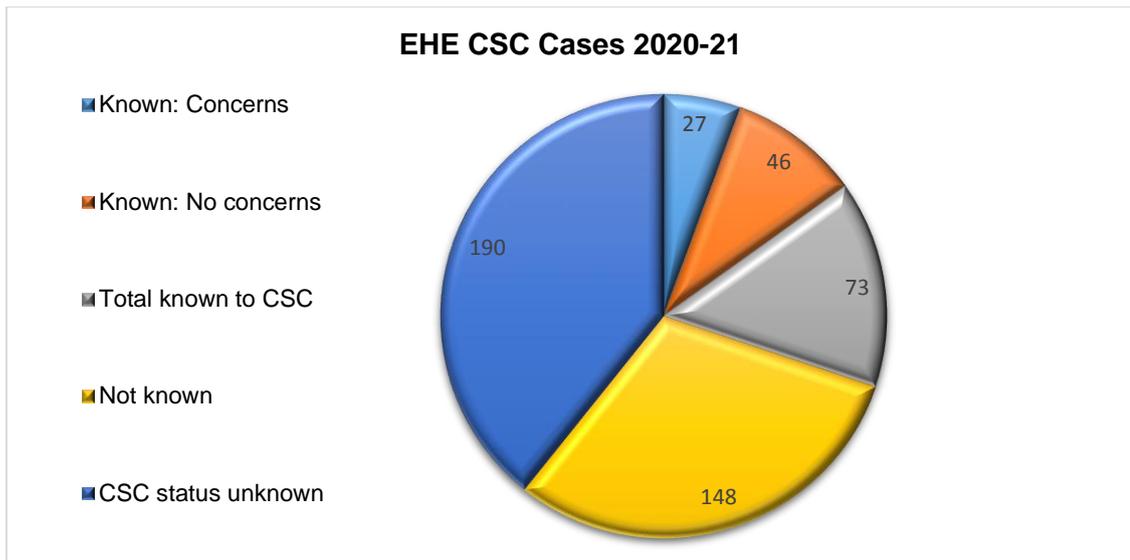
The EHE Team records as ‘potential’ children and young people whose parents and/or schools contact the Service to discuss EHE as an alternative to school. The spike in September again includes children and young people whose parents may not be happy with the primary or secondary transfer school they have been given. Enquiries at the end of the year include children and young people not happy with the school places they have for September. This year, the spike in September more than doubled that of last year due to the uncertainty about Covid-19, however schools worked very hard to reassure parents that they would continue to follow Government guidelines and safety measures.



5.6 Complex cases and Children’s Social Care

Although some ‘potential’ cases are relatively easily resolved by discussions and the sharing of EHE leaflets and signposting other agencies, others are some of the most complex cases to deal with. These include, for example, children and young people who have a Child Protection Plan and/or children whose families are in crisis. The law and government guidelines around EHE are particularly unhelpful in such cases as parents argue that they do not have to engage with the local authority once their children and young people have been withdrawn and these children and young people are thus at risk of becoming invisible, especially to the authorities who might otherwise step in to protect them. The service has worked hard to ensure that, in cases where a number of professionals believe a child or young person is at risk of harm or neglect if withdrawn for EHE, all agencies work in partnership to secure the best outcome for the child or young person. Many schools are to be applauded for their efforts in this regard, particularly where it has adversely affected their statistics yet they have steadfastly put the individual child or young person’s interests first.

There are also children and young people who are listed EHE and are known to Children’s Social Care.



5.7 As with complex potential EHE cases, the EHE Team works with social workers and managers from Children's Social Care, as well as other appropriate agencies, to ensure that children and young people are safeguarded, as far as the law and government guidelines allow, particularly when there are known concerns. Some children and young people are known because the family has received support in the past, there is an historic allegation or other history which has been investigated and the case closed. The service continue to develop the partnership with Children's Social Care (CSC), both to share information and develop common practice so that children and young people are kept safe and remain in education even when not on roll of schools.

5.8 EHE children and young people with Special Educational Needs

Over the years the EHE Team has forged a strong partnership with the Lewisham SEN Team which has improved both services as far as children and young people and families are concerned, as well as making protocols easier for schools to work with.

When a parent of a child or young person with an Education, Health and Care Plans (EHCP) notifies a school of their intention to provide EHE, schools are expected to convene an emergency annual review. This provides an opportunity for discussion of any problems or issues which may have arisen and consideration of alternative solutions, as well as a chance to review the parent's plans for education. This has generally worked effectively this year with positive outcomes for most children.

There are very few EHE children and young people with EHCP however those who are will funded by Lewisham SEN (High Needs funding) . The EHE Team works closely with the identified SEN caseworker to ensure suitability of education provided for these children and young people. Lewisham currently has an SEN Caseworker who is the designated caseworker for EHE children and the EHE officer attends the children's annual EHCP reviews.

5.9 The Serious Case Review (SCR) regarding involved a child who was EHE and also had an EHCP. The SCR examined the practice of the multi-agency network surrounding Child Z and his family. Child Z died in November 2014 aged 13. He was home educated at the end of his primary school years, as his parents did not agree with the secondary school that the local authority had nominated for him. He received no formal education in this year and was keen to go back to school for what should have been his first year at secondary school (year

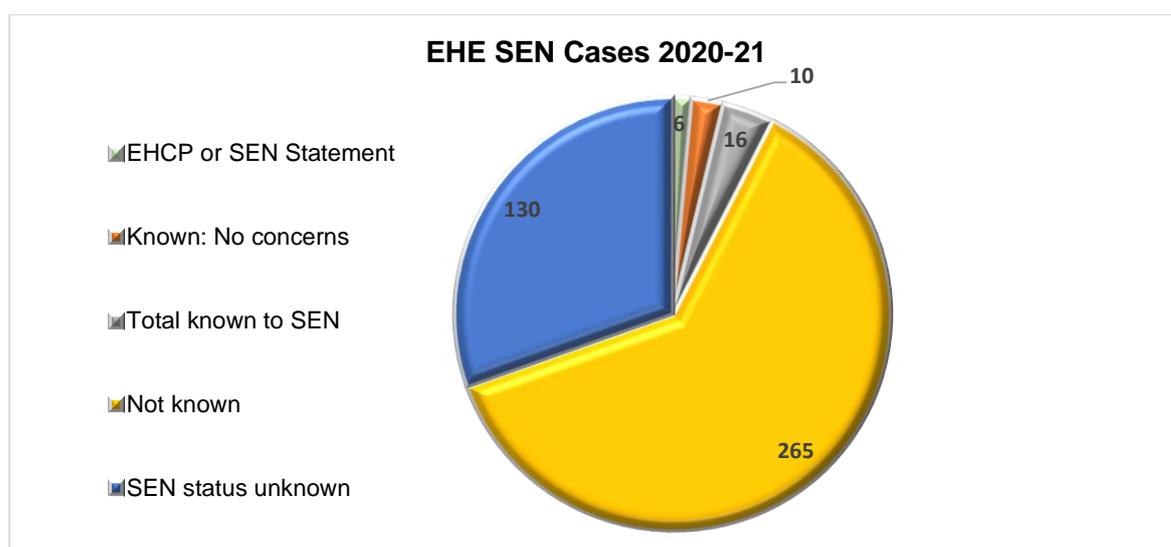
7). Child Z was made subject to a Child Protection Plan (CPP) in November 2014. This was in relation to professionals believing that his parents' lack of engagement with them, not sending him to the allocated school, missed medical appointments and his social isolation were placing him at risk.

In the days leading up to his death Child Z had complained of increasingly severe headaches – a symptom that in the past had been connected to his shunt being blocked. Child Z's parents however did not follow the recommended pathway by taking him straight to the Emergency Department (ED); instead his father made a scheduled appointment for a few days time at the hospital responsible for his ongoing care. On his way to this appointment Child Z's condition worsened and his father took him to the nearest ED. On arrival at the hospital Child Z was already unconscious and despite the best efforts of the medical team he died later that day.

The recommendations in relation to EHE from this SCR were:

1. The LSCP to conduct a review of all children who are home educated who also have a SEN or EHC plan to ensure that the obligations with the plan are being fulfilled. The Protocol for EHE and the annual report on EHE to be presented to the LSCP Main Board.
2. In line with the above, for the LSCP to receive assurances from the SEN team that each child who is EHE and who has an EHCP is reviewed on at least an annual basis with colleagues from across the multi-agency network.

These recommendations are fully implemented and part of the Elective Home Education Protocol.



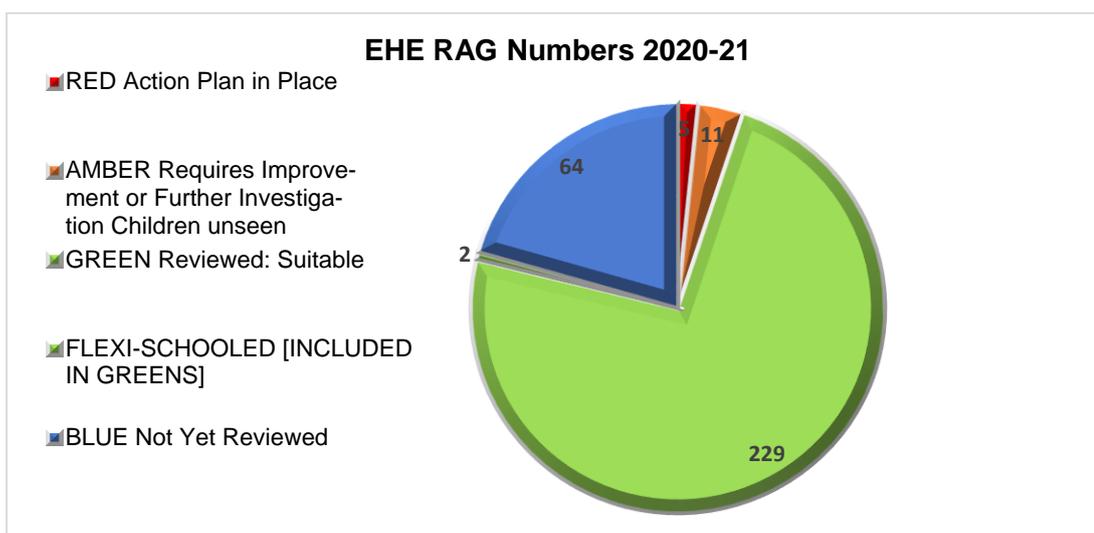
5.10 Elective Home Education RAG ratings

Once a referral has been accepted, a letter is sent to the family advising them that the child or young person is registered EHE in Lewisham and giving a summary of the service; offering access to school nurse services; and requesting a response to a questionnaire about planned provision. At that point the case is given a RAG rating of Blue – provision not yet reviewed.

Once provision has been reviewed, cases are given a rating of green if provision is suitable. The policy of meeting the family early has been very successful. The vast majority of families now agree to a meeting and generally provision is suitable.

If the provision requires improvement, the reviewing officer will discuss this with the family and arrange a further review in three or six months, depending on the circumstances, so the family has an opportunity to enhance their provision. These cases are rated amber. Often in such cases, the family will make appropriate adjustments so that provision becomes suitable or they decide to return the child to school with the help of the EHE Team.

If the provision is unsuitable and considered unlikely to improve, it is rated red and an action plan is drawn up to resolve the situation. In many of the cases where a family is advised that provision is unsuitable, the parent agrees and immediately requests a school place so the case is resolved straight away. However, there are some cases which are complex and these can take some considerable time to resolve, requiring action from a number of agencies in partnership.

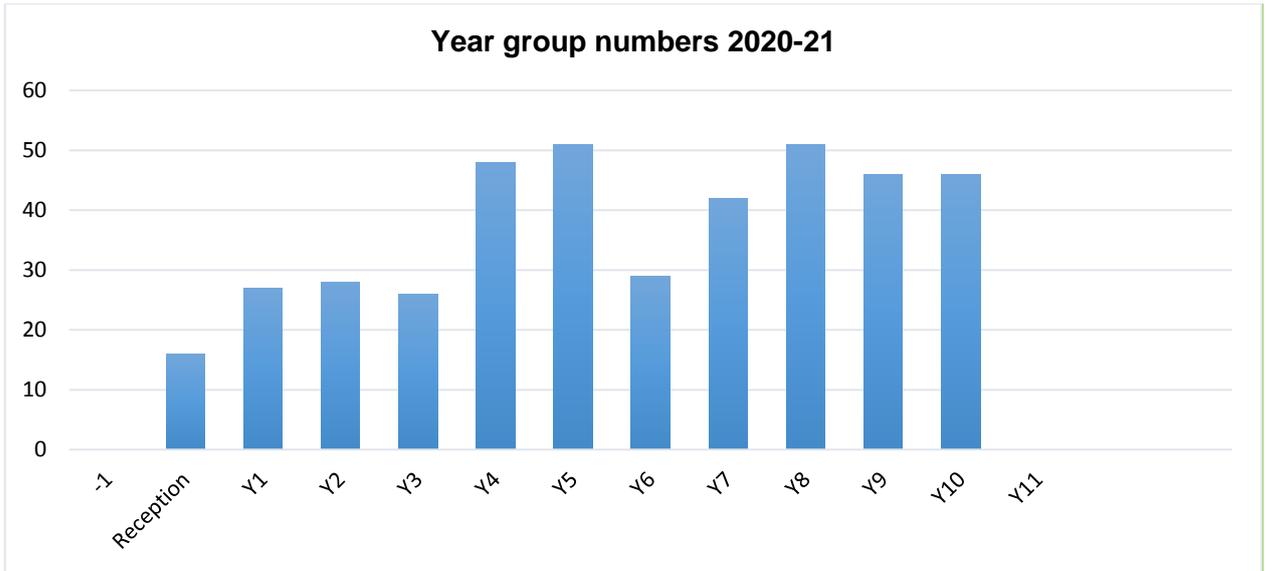


5.11 Flexi-schooling

There are currently three children in Lewisham known to the local authority as being flexi-schooled. This is an arrangement between a family and a Headteacher where a child attends school for part of the time and is home educated otherwise. Although much sought after by home educating families, the government has made it very hard for schools to agree to such arrangements by ruling that the child must be marked absent in the register for the EHE sessions. This obviously has a significant impact on attendance statistics. Locally, there is only one child who attends an independent secondary school for three days a week and is home educated for two; the other children and young people are home educated one day each week and attend a Greenwich school for four days a week. All are RAG rated green.

5.12 Elective Home Education numbers by year group

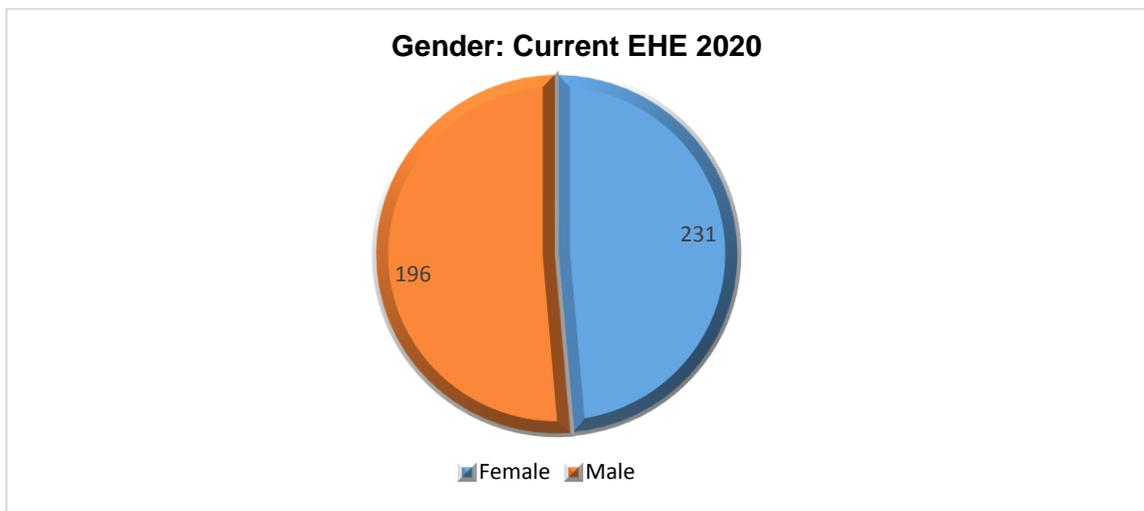
Once children and young people are no longer statutory school age, they are removed from the EHE list and referred to the post-16 Participation Team. The Team writes to the parents to enquire about destinations and refer the young people to the post-16 Participation Team.



5.13 Elective Home Education gender

The EHE Team does gather some data so that we are able to detect and investigate any emerging patterns. However, there is nothing of significance to report this year in most categories.

There is a fairly even spread of cases according to gender, both currently and throughout the year.



5.14 Elective Home Education ethnicity

With regard to ethnicity, the EHE Team has been recording what schools tell the service parents have informed them but there are many overlapping categories. Since for a significant number of children and young people, the information has not yet been obtained, it is difficult to complete a detailed or meaningful analysis. The information would also need to be mapped against the Lewisham school aged population in order to be useful.



5.15 **Elective Home Education protocols and registration**

A significant piece of work in 2017 was the development of EHE protocols, formalising policy and practice developed over the past few years and encompassing guidelines previously shared with schools, across relevant local authority teams and with other agencies such as Health. The EHE Team has worked closely with colleagues throughout the drafting process and the approved draft was approved by the legal team and is now available on the Lewisham Website.

Local authority officers are following current guidance and working with other services within the council to ensure children, known to the EHE Team, are receiving a suitable education.

- 5.16 The creation of a national EHE register would be a positive step as it would enable Lewisham to have a true picture of EHE numbers in the borough and would enable the EHE Team to monitor and safeguard children who otherwise would not be known to the council. The Team would possibly need more resource to monitor the increase in number once a national register is established.

5.17 **Elective Home Education Team achievements 2020-21**

This year has been another challenging year due to Covid-19 and the subsequent lockdowns across the country. As a result, the EHE Team has continued to work remotely and have been able to carry out annual reviews of the children's education provision using the technology available, such as WhatsApp and Teams and Zoom. This has not only ensured that there has been continued service to the EHE community, there has been more engagement with previously non-engaging families. The EHE Team has also been able to provide support and advice for parents who have been concerned about the impact on their children's education.

- 5.18 The EHE Team arranged an online EHE Network Meeting which was led by the Prevent Team who did a talk on internet safety and grooming which was well attended by the EHE families. Usually The EHE Team has these meetings at one of the Council buildings, but this was the first virtual Network Meeting which was perceived as a success.
- 5.19 There has been considerable work on the improvement of data management this year which has enabled the EHE Team to have a better oversight of the EHE cohort. The system now in place is more fluid and also helps to identify non-engaging families quickly and to ensure these children are subsequently contacted by either the EHE or Attendance Team.
- 5.20 Lewisham College is now running GCSE courses for EHE children aged 14-16 in up to five subjects. This has had a huge impact on the EHE cohort taking and succeeding with their GCSE's. There are now up to one hundred students attending these courses and the college are working alongside the EHE Team to share information which is enabling the local authority to safeguard and monitor these children.
- 5.21 **Elective Home Education Team aims for 2021-22**
- 5.22 To continue working remotely and consider resuming face to face visits with new and/or vulnerable families this year.
- 5.23 To build on the already established relationship between Lewisham College EHE course leaders and the EHE Team here at the local authority to monitor and safeguard the year 10 and year 11 EHE cohort.
- 5.24 To continue the improvement of data management in order to have a better oversight of the EHE cohort.
- 5.25 The EHE team will work with Lewisham Public Health to ensure EHE children families have access to COVID 19 vaccination programme.

6. Financial implications

- 6.1 There are no direct financial implications arising from this report.
- 6.2 In 2021/22 the Elective Home Education budget (£55k) will be met from the High Needs Block similar to in 2020/21.

7. Legal implications

- 7.1 There are no specific legal implications arising as a result of this report. A summary of all relevant legislation is included in the body of the report.

8. Equalities implications

- 8.1 There are no crime and disorder implications.

9. Climate change and environmental implications

- 9.1 There are no climate change and environmental implications.

10. Health and wellbeing implications

- 10.1 There are no Health and wellbeing implications.

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11. Report author(s) and contact

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Teresa Beale, Elective Home Education Officer (teresa.beale@lewisham.gov.uk)



CYP Select Committee

School Place Planning Update

Date: 25 November 2021

Key decision: No.

Class: Part 1

Ward(s) affected: All

Contributors: Matt Henaughan, Head of Business, Infrastructure, Compliance and Education Operations, and Victoria Redgrave, Interim Lead for SEND and Education Services

Outline and recommendations

As part of its work programme the committee has requested a report on School Place Planning, including forecasting, resultant actions, spare capacity and children with Education Health and Care Plans (EHCPs) going to out of borough schools.

The Select Committee is asked to note and comment on the report.

1. Summary

- 1.1 This report provides an update to the committee regarding School Place Planning, including the current position in Lewisham Schools, forecasting of places, the implications of falling rolls and the actions that we are taking, the current situation regarding pupils with EHCPs and the pilot work and opportunities presented to help address the numbers going to out of borough schools.

2. Recommendations

- 2.1 The Select Committee is asked to note and comment on the report.

3. Policy Context

- 3.1 The detail within this report is in line with the following key priority outcome of Lewisham's Corporate Strategy 2018-2022:
- 3.2 Giving children and young people the best start in life – every child has access to an outstanding and inspiring education and is given the support they need to keep them safe, well and able to achieve their full potential.
- 3.3 Additionally the Local Authority has a duty to ensure the provision of sufficient places for pupils of statutory school age; at present a falling birth rate means that we are currently

reducing the number of places in our Primary schools to prevent oversupply and allow schools to plan on a more stable footing.

Place Planning Strategy 2017-22

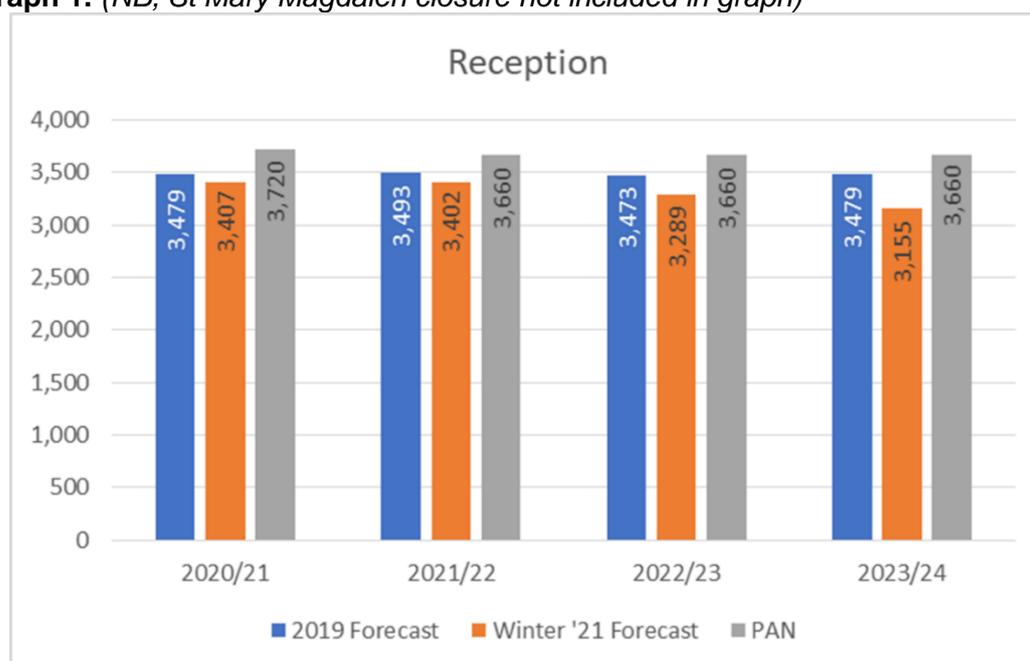
- 3.4 A recommendation of the 2016 Lewisham Education Commission Report was for the Council to develop a new 5 year Place Planning Strategy that succeeded the Primary Strategy for Change. Officers reviewed what had occurred previously and what needed to be achieved in the future. Subsequently the draft strategy went through a public consultation process. The strategy was approved by Mayor and Cabinet on 22 March 2017.
- 3.5 Within the new strategy the Council committed to constantly review its forecasting to ensure that the supply of school places met need as accurately as possible, as both undersupply and oversupply can have knock on effects on school standards and finances.
- 3.6 As a local authority we have a responsibility to determine the admissions arrangements for community schools. Where any changes are proposed they must be publicly consulted on for a 6 week period between 1 October and 31 January, with determinations then agreed by the end of February of each year for the following year's intake (February 2021 determination was for 2022/23) – any changes can be appealed via the schools adjudicator. Outside of this process the local authority has no direct power to change the admissions arrangements for community schools, but can apply to the schools adjudicator and put forward a case for 'in year' changes – the decision for which rests with the schools adjudicator.
- 3.7 The local authority cannot determine the admissions arrangements for non-community schools (Foundation, Academy, Voluntary Aided etc) but would be able to comment on any consultation that these 'own admission authorities' conduct.
- 3.8 As such, as a Local Authority we have the following three options available to us to reduce school numbers in our Lewisham community schools;
- 3.9 **Local Authority Allocations Cap**
 - Can vary across year groups
 - Not an official reduction in Published Admissions Number (PAN), so cannot override parental choice
 - Can be put in place at any point, and removed at any point
- 3.10 **In year PAN reduction**
 - Only applies to that years 'entry'
 - Requires an application to the Office of the Schools Adjudicator
 - Needs clear evidence that demand not there
 - Decision is not ours
 - Takes up to 8 weeks post submission
- 3.9 **Determined Admissions Arrangements PAN reduction**
 - Next determined admissions arrangements consultation due to start late November 2021 for 2023 entry (for community schools)
 - Will be a permanent change in PAN
 - Decision taken by the Mayor and Cabinet in February 2022

4. Primary School Places

- 4.1 When the current Place Planning Strategy was developed and launched, Lewisham was experiencing unprecedented demand for Primary School Places. We had permanently expanded a number of schools and were utilising 'bulge classes' to meet need.

- 4.2 Since that time there have been a number of once off major occurrences which have resulted in a reduction in our child population – most notably Brexit and COVID. It is however, unclear at this stage due to the lag in population data to fully understand the impact of these major events. Indeed these are still live events and continue to change as a result of various factors – extended settled status deadlines, end of furlough schemes etc.
- 4.3 What is clear is that there is currently a falling birth rate in London and Lewisham is no different. Indeed added together, these various factors have meant that we have been revising down our school applications forecasts each year for the past 5 years. This has been added to by a reduction in the throughput of Births to children in Reception.
- 4.4 At the peak in 2017 we had 4005 Reception places available to meet the needs of parents applying for Reception Places in Lewisham schools. Since that time we have removed planned bulge classes, and reduced the size of 7 of our primary schools. Additionally we have utilised the ability to put in place ‘Local Authority allocations caps’ in schools where they have lower numbers to help provide some short term stability.
- 4.5 Prior to the most recent forecasting revisions, these interventions would have reduced surplus places down to 5%, which is in-line with DfE guidance, however what is clear from the forecasting below (Graph 1) is that whilst we have cut Reception places down to 3660, we need to go further still over the coming years.
- 4.6 This is particularly the case as Primary application numbers for this September dropped across London at an average of 6.7% (Lewisham was 6.6%), though some boroughs were as high as 14%.
- 4.7 As such for this year’s intake alone we have already introduced caps in a further 5 schools (removing an additional 150 places from the system), and are now working with schools, governing bodies, diocesan boards and trusts to agree where further reductions can take place. Additionally, St Mary Magdalen RC Primary School will close as of 31 December 2021 following consultation and decision earlier in the year.

Graph 1. (NB, St Mary Magdalen closure not included in graph)

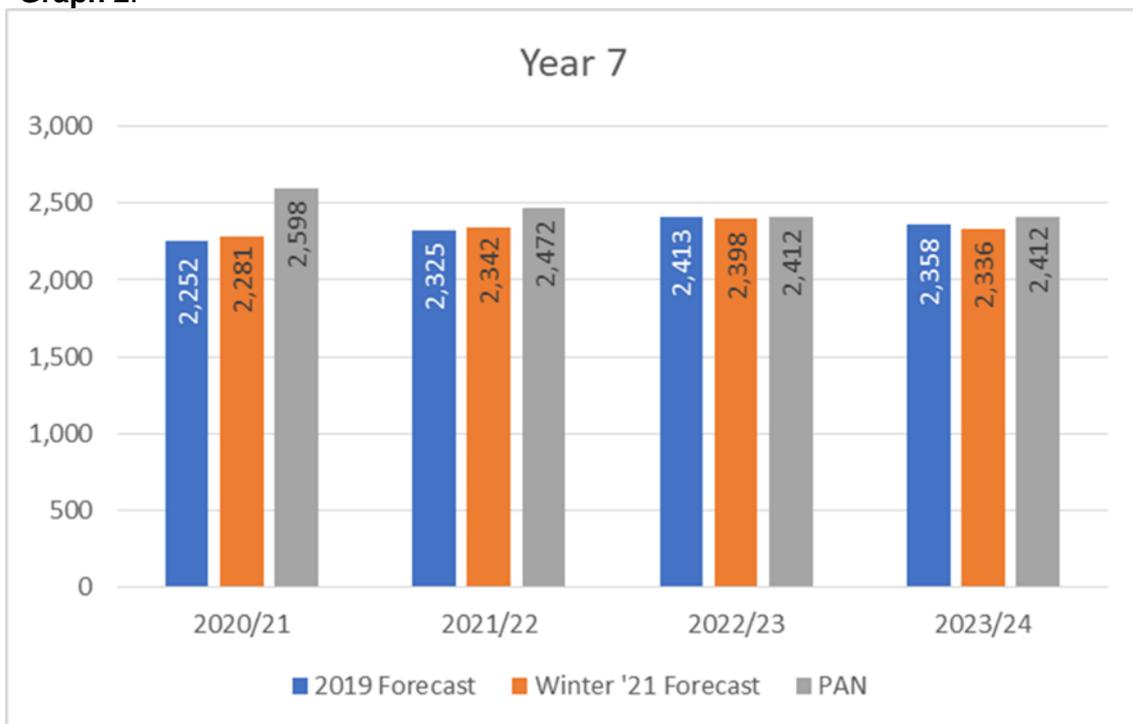


- 4.8 Further actions regarding Primary school places are to;
- Continuously review the capping of places
 - Consider the possibility of further applications to the Office of the Schools Adjudicator (OSA) for in year Published Admissions Number (PAN) reductions (for 2022 intake)
 - Identify and agree schools to be included for council Determined Admissions Arrangements (DAA) consultation later this year.
 - Continue to work with those own admission authority schools regarding their plans.

5. Secondary School Places

- 5.1 Unlike primary school places, the demand for secondary places has been more subdued through the last part of the 2010s, and we have never experienced a large increase in throughput from Year 6 to Year 7.
- 5.2 As such the decision to expand Addey and Stanhope School was revoked, and we have reduced the PAN in 4 of our schools – Deptford Green, Prendergast Ladywell, Sedgehill and Forest Hill – to help control the supply of places and provide more surety to schools for planning purposes.
- 5.3 Revised forecasting (Graph 2) hasn't changed the expectations for Year 7 places in the same way as for Reception, so at present we should have a surplus of between 1-4% over the coming years (which are also our highest Year 6 years).

Graph 2.



- 5.4 Indeed first preference applications for secondary places this year increased slightly by just over 1 form of entry (an increase of 32)
- 5.5 Regarding future intervention there is a possibility that we may need to consider this, and will continue to review, however it should be noted that the suppressed numbers at our secondary schools has been fed back anecdotally due to poor reputation and Ofsted ratings of a few schools. We have seen that when these improve (Prendergast Ladywell as

an example) that a school can go from struggling to oversubscribed in a very short period of time. At present, only 67% of our Year 6 pupils transfer to our secondary schools.

- 5.6 Significant support is currently being offered to our secondary schools via both Lewisham Learning and the Local Authority. Specifically;
- 5.7 Ongoing support throughout the year to ensure they maintain the highest possible standards, including a dedicated school improvement partner for each school who undertakes regularly visits and monitors performance. Additional intensive support in the run-up to any potential OFSTED inspection to ensure we maintain the high % of schools that are judged good or outstanding
- 5.8 Additionally there has been and continues to be further support regarding communications for our secondary schools, with ongoing actions including;
 - Promoting Secondary schools through the production of a brochure for parents distributed to every Y6 pupil at the beginning of the Autumn term
 - Identifying and promoting key PR opportunities for secondary schools (Good Ofsted results/Awards/GCSE & A Level results), promoting to local and national press, social media
 - Regular promotional features throughout the year in Council publication Lewisham Life – key messaging ‘consider your local secondary’
 - Employing an experienced communications officer to provide support for communications as needed

6. Education Health and Care Plans (EHCPs)

- 6.1 There are currently 3200 Education, Health and Care Plans in place for Lewisham young people. Of these 1002 pupils are currently educated outside of Lewisham schools.
- 6.2 The majority of these students were placed out of borough at secondary phase transfer and in a mix of mainstream provisions and independent special schools. From a survey that was conducted for these families this was largely due to the following reasons:
 - Lack of faith in the secondary provisions within Lewisham, fundamentally around reputations, not feeling that the mainstream schools can meet needs and parents attending specific Lewisham Schools and did not have a positive experience
 - Parents perception that Lewisham Schools do not have the right provision to meet their child’s needs
- 6.3 There are very few that are placed out of borough due to tribunal appeals as most cases do not get to that stage. They are usually stopped at mediation or via less formal communications.
- 6.4 Those that are placed out of borough due to lack of provision totals 404 young people where autism (116) is the most common primary need followed very closely by SEMH (99). 182 of the young people are post-secondary age and 179 are secondary age.
- 6.5 To mitigate some of these students being placed out of borough we have some pilot projects being developed:
 - A 1 year post 16 transition pilot being led by Brent Knoll and supported by Lewisham College. It is for 8-10 students who need 1 additional year to support the transition into a mainstream college (hopefully Lewisham College) rather than spending 3 years in a higher cost specialist placement. This should be implemented in September 2022.

- A collaborative provision for students with more complex needs that have attended either Greenvale or Drumbeat to attend a provision that is led collectively by Lewisham College and Greenvale School. These discussions are still in their infancy.
- An increase in resource base provision across Lewisham primary and secondary, but particularly at secondary for students with autism, for students with speech and language disorders and for those who have moderate learning differences but are social.
- A satellite provision for Drumbeat school to increase the specialist placements and sharing of expertise.
- Development of nurture provisions across primary and secondary, with the implementation of a nurture network for colleagues within these provisions.

6.6 Additionally we are increasing provision at both Greenvale and Watergate Schools for our young people with Severe and/or Profound/Multiple Learning Difficulties.

7. Spare Capacity

7.1 It should be noted that school place demand is cyclical by nature, and that following a period of prolonged growth we are now in the position where demand is falling. As such it is important that we control the supply of places as best we can to enable schools to operate efficiently and effectively plan for the future, and not suffer from having large numbers of spaces in classes.

7.2 However, this does present an opportunity to utilise the spare capacity within our mainstream schools to help meet the needs of our young people that require more specialist provision, if only on a short to medium term basis.

7.3 As alluded to above we are in the process of identifying schools that have space that can help meet a number of needs for our young people both with EHCPs and also for those that require Primary Alternative Provision. Feedback so far from schools has been positive.

8. Financial implications

8.1 There are no direct financial implications arising from this report.

9. Legal implications

9.1 There are no specific legal implications arising from this report.

10. Equalities implications

10.1 There are no direct equalities implications arising from this report.

11. Climate change and environmental implications

11.1 There are no climate change and environmental implications.

12. Health and wellbeing implications

12.1 There are no Health and wellbeing implications.

13. Report author(s) and contact

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Children and Young People Select Committee

Report title: Apprenticeships

Date: 25 November 2021

Key decision: No.

Class: Part 1

Ward(s) affected: All

Contributors: Housing, Regeneration and Public Realm (Jobs and Skills Programme Lead), Assistant Chief Executive (Scrutiny Manager)

Outline and recommendations

The purpose of this paper is to provide the Children and Young People Select Committee with a comprehensive update on apprenticeship programmes and their outcomes.

Members of the Children and Young People Select Committee are recommended to consider and note the findings of the report.

1. Summary

- 1.1. The purpose of this item is to provide the Children and Young People Select Committee with an update on apprenticeships following a request made by the Vice Chair at the last meeting and agreed by the Committee.
- 1.2. Members are asked to consider the presentation attached at **Appendix A** and direct any questions to Spike van der Vliet-Firth, Jobs and Skills Programme Lead, who is presenting the report.

2. Recommendations

- 2.1. Members of the Children and Young People Select Committee are recommended to consider and comment on the presentation.

3. Policy Context

- 3.1. The Council's *Corporate Strategy 2018-2022* outlines the Council's vision to deliver for residents over the next four years and includes the following priorities relevant to this

item:

1. Giving children and young people the best start in life - Every child has access to an outstanding and inspiring education, and is given the support they need to keep them safe, well and able to achieve their full potential.
 2. Building an inclusive local economy - Everyone can access high-quality job opportunities, with decent pay and security in our thriving and inclusive local economy.
- 3.2. The Council's *Covid-19 recovery plan*, **Future Lewisham**, includes the following priority relevant to this item:
1. An economically sound future
- We are working to get the borough back in business, with a future where everyone has the jobs and skills they need to get the best that London has to offer.*

4. Financial implications

- 4.1. There are no direct financial implications arising from the implementation of the recommendations in this report.

5. Legal implications

- 5.1. There are no direct legal implications arising from the implementation of the recommendations in this report.

6. Equalities implications

- 6.1. There are no direct equalities implications arising from the implementation of the recommendations in this report.

7. Climate change and environmental implications

- 7.1. There are no direct climate change or environmental implications arising from the implementation of the recommendations in this report.

8. Crime and disorder implications

- 8.1. There are no direct crime and disorder implications arising from the implementation of the recommendations in this report.

9. Health and wellbeing implications

- 9.1. There are no direct health and wellbeing implications arising from the implementation of the recommendations in this report.

10. Report contact

- 10.1. Spike van der Vliet-Firth, Jobs and Skills Programme Lead, Spike.vanderVliet-Firth@lewisham.gov.uk
- 10.2. Beate Hellowell, Scrutiny Manager, beate.hellowell@lewisham.gov.uk

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Apprenticeships – CYP Select Committee

Spike van der Vliet-Firth – Jobs and Skills Programme Lead

- National and local context
- Update on Mayor's Apprenticeship Programme 2018 – 2022
- Corporate delivery of Apprenticeships – new roles, upskilling, schools, levy spend
- Other relevant initiatives to young people's employment

- The government introduced the Apprenticeship Levy in 2017 to increase the onus on employers to create apprenticeships.
 - The levy taxes 0.5% of company payrolls above £3 million. These funds can only be used for funding the training costs of apprenticeships. This also applies to public bodies like Lewisham Council.
 - The Council is also subject to the national 'public sector target' for creating apprenticeships equivalent to 2.3% of our headcount each year. This presents a significant challenge for Lewisham Council given this includes the headcount of our maintained schools.
- Alongside funding changes – an emphasis on apprenticeships for all ages and career progression was made. Apprenticeships are now available for Level 2 (GCSE) to Level 7 (Post-Graduate)
- Emphasis is placed on businesses/employers to create apprenticeships and to design new ones for their sector. Around 760 Standards (types of apprenticeships) now exist.
- More recently, as part of the Government's 'Plan for Jobs' – employers receive a £3000 grant for every new apprenticeship created.

- The Jobs and Skills Team was formed in June 2021 to respond to the employment and skills challenges arising since 2020
- This combines
 - Two existing programmes
 - Apprenticeships
 - Local Labour and Business (maximising local jobs in construction)
 - With two new programmes
 - ‘Lewisham Young Futures’ (18-25 Employment Support)
 - ‘Lewisham Works (all-age employment support front-door)
- This presentation covers Lewisham Young Futures in a later section

The Mayor's Apprenticeship Programme

Delivering on 2018-22 manifesto commitments

Apprenticeship Type	Definition/Description
Internal	The apprenticeships we create in the Council – both new apprenticeship positions recruited externally, and those offered to existing staff for their professional development
Supply Chain/ via Procurement	The apprenticeships that result from commissioning services in the borough and those business, sub-contracted or otherwise, that create apprenticeships as a result of our spend and our ‘Social Value’ contractual requirements
Schools	Apprenticeships delivered in schools that utilise our payroll system. Apprenticeship Levy amounts are determined by DfE through the overall payroll size, meaning schools are included in the Council’s levy pot
S106 Contractor	Apprenticeships that are created through construction developments and regeneration in the borough. Local labour targets are attached to construction developments, meaning construction sites have an obligation to provide apprenticeships to residents
Levy Transfer	As a council we are able to transfer up to 25% of our apprenticeship levy to non-levy paying businesses, funding which covers training costs
External Businesses	Apprenticeships created by local businesses. We offer advice, recruitment and funding support to local businesses through our Apprenticeship Service

Page 42 This table outlines the different types of apprenticeships our team supports



We report publicly on our apprenticeship delivery in a number of different ways:

- The Mayor's Apprenticeship Programme (*MAP) through Corporate Strategy Tracker
- London Councils and LGA Annual Reports
- Construction site employment outcome monitoring
- FOIs, Committees & ad-hoc Member Enquiries
- Our achievement against the Public Sector Apprenticeship Target (DfE)

The way apprenticeships are measured differs between these reports. This means separate reports can accurately report different delivery totals.

There is interest and support for apprenticeship across a number of Council areas – given their benefit to the individual, the business, key sectors and the wider economy.

- Established by Mayor and Cabinet in 2008 to increase public sector apprenticeship schemes in the borough
- Originally aimed at ages 16-24, it now incorporates all ages
- The Programme supports the Corporate Strategy priority of “Building an inclusive economy” by accessing work and opportunities to progress in employment
- Since 2008, the Mayor’s Apprenticeship Programme has supported 695 into apprenticeships
- The Jobs and Skills team is responsible for delivering on this commitment

The target:

- Support an additional 250 apprenticeships during this period

For an apprenticeship to be counted in the MAP, it must:

- Be an apprenticeship position
- Be a Lewisham resident verified by postcode
- Must pay the over 21 rate for NMW (£8.36p/h). The council pay LLW (£10.85p/h)
- Evidence of local recruitment –thresholds vary depending on whether it is a business or local public sector organisation

This table shows where apprenticeships have been created in the Council:

2018/19		2019/20		2020/21		2021/22	
CYP	7	CYP	4	CYP	7	CYP	6
Community Services	2	Community Services	5	Community Services	5	Community Services	2
HRPR	7	HRPR	8	HRPR	7	HRPR	6
Corporate Services	4	Corporate Services	1	Corporate Services	1	Corporate Services	0
Chief Executive	3	Chief Executive	1	Chief Executive	1	Chief Executive	1
Lewisham Schools	2	Lewisham Schools	9	Lewisham Schools	4	Lewisham Schools	0
External	9	External	27	External	11	External	54
Levy Transfer	0	Levy Transfer	6	Levy Transfer	25	Levy Transfer	6
34		61		61		75	

231 of 250 YTD

The Apprenticeships Team are taking a number of steps to ensure The Mayor's manifesto commitment is achieved: So far, we have an additional 10 in the pipeline bringing us to 241. We are also taking action:

1) **Through Partnership**

- Proactively working with Lewisham Deal partners to drive apprenticeship creation and ensure monitoring is collected comprehensively
- **2) Through Levy Transfer**
- Working with Apprenticeship Training Agency (ATA) K-10 to use our levy transfer funds to generate local apprenticeships
- Commenced work with London Progression Collaboration (GLA/IPPR) to support local businesses to recruit apprentices through levy transfer, with intention to pledge £50k levy for transfers to local SMEs

3) **As a Council**

- Continue to engage with managers across a variety of services to create more apprentice roles
- Working proactively with Kickstart managers to consider apprenticeships

4) **With Schools**

- Engaging with schools leaders in their Autumn forum

Page 47
Steps we are taking to achieve the 250
Mayoral target

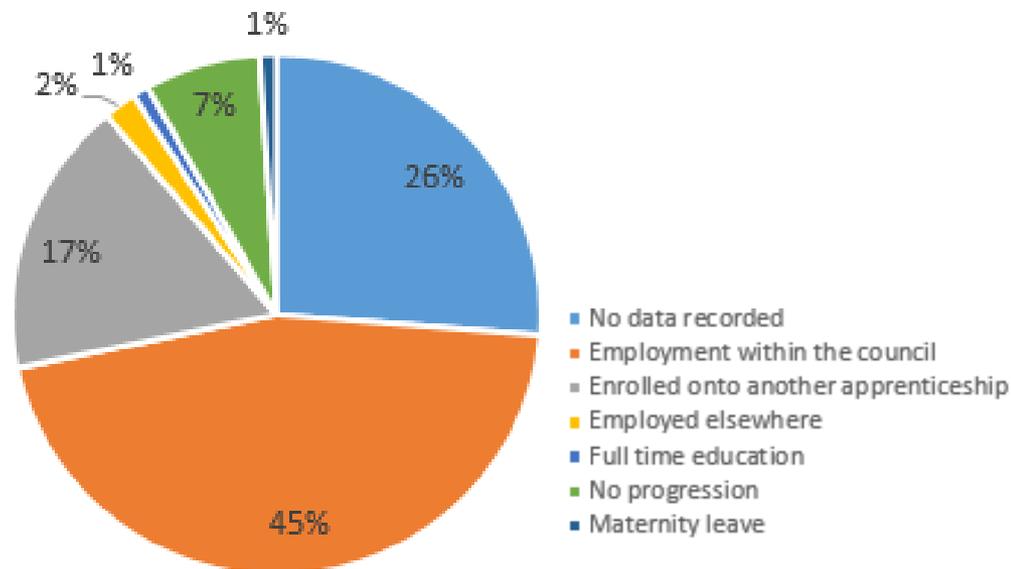


The team holds destination data, post-apprenticeship, on 76 apprentices, all Council employees:

- **45% (34)** Sustained Employment within the council
- **17% (13)** Enrolled onto another apprenticeship
- **2.5% (2)** Employed elsewhere
- **1% (1)** Full time education
- **7% (5)** No immediate progression
- **1% (1)** Maternity leave
- **26% (20)** no data recorded

We hold ethnicity data on 120 apprentices since 2018, of those:

- 73 are 'BAME', 61% of our cohort
- 47 are 'White', 39% of our cohort



Where we do not hold destination data, we have not been able to engage with the apprentice post-employment. We aim to improve this data collection in future to better understand next steps taken by our apprentices

Lewisham Council Apprenticeships

Professional Development and Levy Spend

The are a number of Council teams who support apprenticeship creation. We have a Council-wide working group with representation from:

- Economy, Jobs and Partnerships
- Organisational Development
- Schools HR
- Finance

This group meets monthly to discuss:

- Delivery plans and performance monitoring
- Opportunities to increase apprenticeships
- Monitoring of Apprenticeship Levy Spend

- The Council's recent performance on supporting existing staff to progress through an apprenticeship is strong
- The BAME Leadership Development Programme continues and the Level 5 Cohort is celebrating three promotions, securing higher level jobs following success at interview.
- L&D is now planning for the next Management Development Apprenticeship intake. This will likely commence Jan/Feb 22 following advertising, selection and briefings. This cohort will be a generic programme rather than BAME-specific.

The below table shows how different Apprenticeship Standards (apprenticeship types) have been utilised for existing staff thus far:

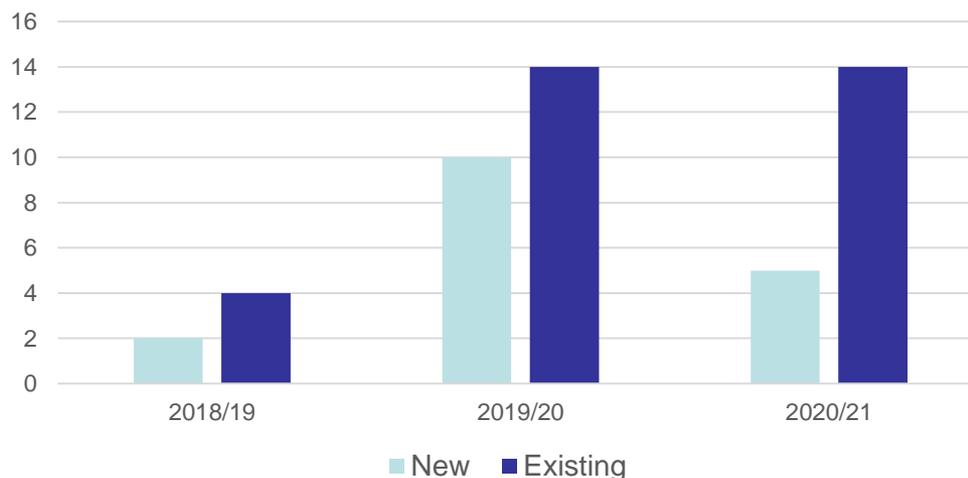
Standard	Level	No. of participants	No. based in CYP
LGV Driver	2	2	
Team Leader	3	19	8
Operations Manager	5	15	4
Social Worker	6	4	4
Occupational Therapist	6	2	2
Accountancy/Taxation Professional	7	5	
Solicitor	7	1	1
Total		47	13

Since 2018 the Apprenticeship Working group have supported the creation of 17 new apprenticeships in Schools and 32 for upskilling existing staff. The below chart shows how these have been delivered, with none delivered during this financial year. We are looking to increase the representation of apprenticeships in schools, particularly creating new positions for residents during a challenging labour market.

A large proportion of our overall levy pot comes from schools, as they comprise around 60% of our total payroll. However, we do not currently distinguish between the schools and the corporate contributions to the levy pot. We have been able to accommodate all requests for apprenticeship funding to date and will review whether ring-fencing is required only if forecasts suggest we may spend a higher proportion of our levy. The next slide shows the current surplus in our levy pot.

While we are 8th of 33 overall in Council corporate delivery for 2020/21, based on London Councils reporting, we are joint 11th for school delivery, suggesting comparatively that school apprenticeships under-represented slightly in Lewisham.

Apprenticeship Delivery in Schools



This table shows the proportion of levy spend vs. total allocation since 2018:

- ‘Levy Contributions Paid In’ shows the amount incurred by the 0.5% payroll levy on the Council.
- ‘Levy Payments Out’ shows how much levy has been utilised via Corporate and School delivery.
- ‘Levy Transfer’ shows how much funding has been transferred to local businesses, something we are looking to increase. We supported more transfer apprenticeships than any other borough last year.
- The total amount shows how much levy is currently in our DfE account. Funds began to expire in 2019-20, after 24 months without use.

The expiration and return of funds to DfE is common among boroughs. Our aim remains maximising our levy spend, making sure as much of our Levy is utilised for supporting our residents and staff rather than returning these funds to Central Government.

While our levy spend has increased we do not foresee a ‘full spend’ scenario.

Financial Year	2018-19	2019-20	2020-21	2021-22 (Apr-Aug)
Levy Contributions Paid In	968,234	905,401	1,027,581	390,078
Levy Payments Out	-108,988	-153,058	-318,047	-198,701
Levy Transfer Out			-41,316	-24,458
Expired funds returned to DfE		-647,186	-608,872	-33,702
Total	859,246	105,157	59,347	133,216

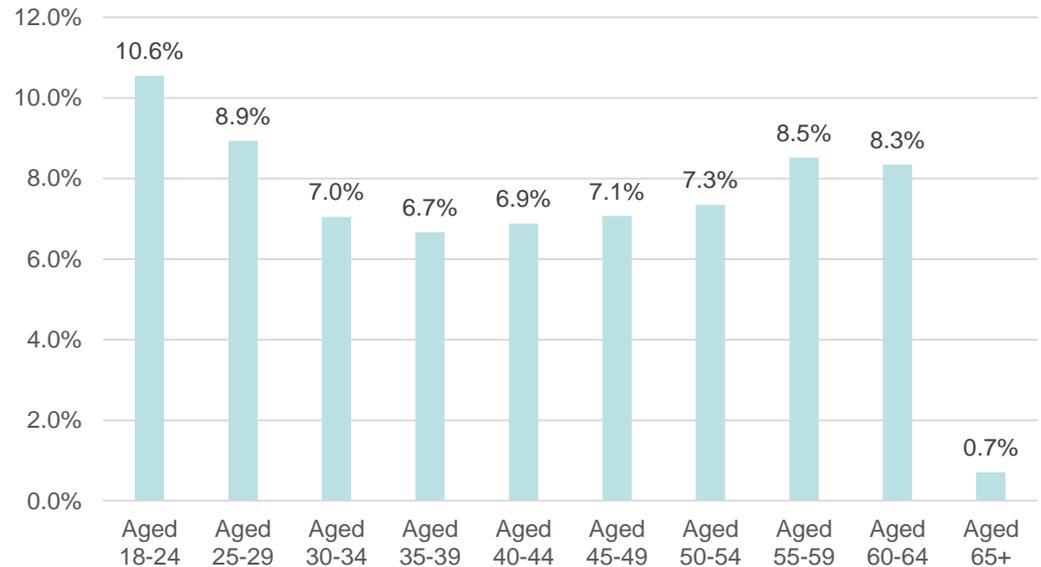
Responding to Youth Unemployment in Lewisham

Additional steps the Council is taking to support residents age 18-25

- The 18-24 unemployment claimant count in Lewisham September 2021 is 2,585, essentially doubling from February 2020’s figure of 1,295 (Data: NOMIS).
 - This represents approximately 10.6% of residents aged 18-24
- The claimant count is one part of the picture. Overall 1/5 young Londoners are currently out of work (London Councils)
- Across the UK, youth unemployment is 11% as opposed the overall figure of 4.7% (Data: ONS Labour Force Survey).

- Young people’s employment has been impacted more than other age groups.
- Some of these young people may have been economically inactive prior to Covid-19.
- Others will be struggling to make that first step in a fluctuating labour market that is difficult to navigate.
- Lewisham Council understands the need to address the complex barriers to work that will exist for this group.

Claimant Count as a % of the population





In partnership with
Department for Work & Pensions



Are you a Lewisham resident aged 18–25 who needs support with employment and training?

Then sign up for our Youth Hub.

We offer careers guidance, education, training and personal development opportunities. This puts you in the best possible position to take that next step.

- ▶ Reboot your job search
- ▶ Get you work-ready
- ▶ Build confidence and skills
- ▶ 1:1 support with your own personal adviser
- ▶ Access to Lewisham Council job opportunities
- ▶ Access to local employers with current vacancies
- ▶ Weekly jobs and opportunities bulletin

Search 'Lewisham Youth Hub' or scan



The central part of the 'Lewisham Young Futures' Programme which launched in July 2021

Key details:

- Specialist advisers offering tailored 1:1 support for up to 12 weeks
- Access to exclusive opportunities
- Locations across borough
- Accepting aged 18-25 referral
- We are commissioning add-on support based on identified need

Get in touch with us:

youngfutures@lewisham.gov.uk

- Kickstart is the Government's flagship job creation scheme for young people. It provides employers a grant to facilitate a 16-24 employment for 6 months, 25 hours per week, at National Minimum Wage.
- The Council has been supporting Kickstart in two ways- out internal offer as an employer and the way we support local SMEs to access the scheme.
 - We have supported 20 recruitments by local SMEs where funding would have otherwise been inaccessible. More than 50% have been London Living Wage and each Kickstarter receives wrap-around support commissioned by the Council. We continue to support local businesses to access the Kickstart scheme.
 - So far we have filled 17 placements for residents across the Council. We have secured funding to deliver up to 29 more placements. The roles are being developed in areas of most interest to residents, for example IT, Data, Culture & Communications.
- Kickstart is due to end in March 2022. New placements will not be considered by DWP after December 2021.

The Council will be launching an internal supported internship programme from September 2022:

- 12 month placements will be offered to students with EHC plans.
- Primary aim is for progression into sustainable employment
- Learning provided alongside by Lewisham College
- High level of individualised support will be provided
- The Council will initially provide 6-8 placements

The data below is provided from Baseline:

- The table below shows destination tracking for 16-18 year olds identified as SEND in the 2019/20 academic year.
- The total individual count of Lewisham resident year 12 (3,199) and year 13 (3,229) during academic year 2019/2020 was 6,428.
- The proportion of SEND young people engaged in Apprenticeships or Traineeships during this period equates to 0.1%

What does this potentially tell us?

- Educators and learner prefer non-vocational learning pathways for YP with SEND and staying in College education until aged 18.
- There are a lack of suitable apprenticeship roles for this cohort at this stage
- The pathways and guidance to young people doesn't match the potential opportunity
- Barriers to accessing vocational employment routes for this age group

Destination Type	Year 12		Year 13		Grand Total
	Aged 16	Aged 17	Aged 17	Aged 18	
Apprenticeship (Employed Status)	0	0	0	0	0
Traineeship (up to 6 months)	2	1	2	2	7
Grand total	2	1	2	2	7





Children and Young People Select Committee

Report title: Select Committee Work Programme Report

Date: 25 November 2021

Key decision: No

Class: Part 1

Ward(s) affected: Not applicable

Contributors: Assistant Chief Executive (Scrutiny Manager)

Outline and recommendations

This report gives committee members an opportunity to review the committee's work programme and make any modifications required.

The Committee is asked:

- To review the work programme attached at Appendix B.
- To consider the items for the next meeting and specify the information required.
- To review the forward plan of key decisions at Appendix E to consider whether there are any items for further scrutiny.

Timeline of decision-making

CYPSC Work Programme 2021/22 – draft agreed on 17.06.21

CYPSC Work Programme 2021/22 – agreed by Business Panel 20.07.21

Summary

- 1.1. The committee proposed a draft work programme at the beginning of the municipal year. This was considered alongside the draft work programmes of the other select committees and agreed by Business Panel on 20 July 2021.
- 1.2. The work programme should be reviewed at each meeting to take account of changing priorities.

Recommendations

- 1.3. The Committee is asked to:
 - To review the work programme attached at Appendix B.
 - Consider the items for the next meeting and specify what evidence is required, including being clear about the information the committee wishes to be included in officer reports.
 - To review the forward plan of key decisions at Appendix E to consider whether there are any items for further scrutiny.

Work Programming

- 1.4. When reviewing the work programme the Committee should consider the following:
- 1.5. The Committee's terms of reference (Appendix A). The Committee's areas of responsibility include, but are not limited to:
 - Schools and related services
 - Children's Social Care
 - Transition for care leavers
 - Youth services
 - SEND provision for children and young people up to age 25
- 1.6. Whether any urgent issues have arisen that require scrutiny. If so, consider the prioritisation process (Appendix C) and the Effective Scrutiny Guidelines (Appendix D)
- 1.7. Whether a committee meeting is the most effective forum for scrutinising the issue. For example, would a briefing be more appropriate?
- 1.8. Whether there is capacity to consider the item - could any work programme items be removed or rescheduled?
- 1.9. Whether the item links to the priorities set out in the [Corporate Strategy for 2018-2022](#):
 - [Open Lewisham](#) - Lewisham is a welcoming place of safety for all, where we celebrate the diversity that strengthens us.
 - [Tackling the housing crisis](#) - Everyone has a decent home that is secure and affordable.
 - [Giving children and young people the best start in life](#) - Every child has access to an outstanding and inspiring education, and is given the support they need to keep them safe, well and able to achieve their full potential.
 - [Building an inclusive local economy](#) - Everyone can access high-quality job opportunities, with decent pay and security in our thriving and inclusive local economy.
 - [Delivering and defending: health, social care and support](#) - Ensuring everyone receives the health, mental health, social care and support services they need.

Is this report easy to understand?

Please give us feedback so we can improve.

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[Making Lewisham greener](#) - Everyone enjoys our green spaces, and benefits from a healthy environment as we work to protect and improve our local environment.

[Building safer communities](#) - Every resident feels safe and secure living here as we work together towards a borough free from the fear of crime

1.10. The committee should also note and take into account the four strategic themes of the borough's Covid-19 recovery plan, **Future Lewisham**, which support what we want for every single resident and that we know are what we need to focus on locally:

1.11. **An economically sound future**

We are working to get the borough back in business, with a future where everyone has the jobs and skills they need to get the best that London has to offer.

We are a borough with businesses that are adaptable and prepared for change, a thriving local economy that sees 'local' as the first and best choice, with digital inclusion at the heart of our plans. We do all we can to support residents into jobs that pay fairly and provide families with the opportunities and security they deserve.

1.12. **A healthy and well future**

Good health and wellbeing should be something we can all depend on, something that is equally accessible to everyone.

We know this is much wider than 'medicine' and the NHS. Our health and well-being is also dependent on our housing, the air we breathe, our support networks and more. We will make sure to pay as much attention and invest as much effort into improving these wider factors and taking action on inequality at every turn. Rectifying health inequalities and developing good mental health & wellbeing for everyone drives what we do.

1.13. **A greener future**

Our next steps will be our greenest yet, continuing our efforts to preserve our climate for future generations and ensuring everyone can enjoy the place we call home.

We will capture and build on the best of what we saw from the increase in walking and cycling locally, and all the other ways our environment benefitted from behaviour changes over the last year. We will nurture and protect the place we call home so that we can continue to appreciate its benefits for generations to come.

1.14. **A future we all have a part in**

We work together as one borough, within our communities and identities, to harness the power of volunteering and community spirit that has helped get us through the last year.

We will work alongside our strongest asset – our community – to strengthen and enhance our borough for everyone. We achieve more together and being connected and taking an active role in our borough benefits us all. Our year as Borough of Culture 2022 will be Lewisham's best year yet, celebrating our fantastic part of London and providing opportunities for everyone to connect and get involved in our local community.

1.15. The committee is recommended to schedule **two substantive items per meeting**, leaving space available for Mayor & Cabinet responses and other urgent business as the need arises throughout the year.

1.16. Provision is made for meetings to last for up to 2.5 hours, but the committee should aim to **manage its business within 2 hours**. In exceptional cases the committee may decide to suspend standing orders and extend the meeting for a further 30 minutes to conclude any urgent business.

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The next meeting

- 1.17. The following items are scheduled for the next meeting. For each item, the Committee should clearly define the information and analysis it wishes to see in officer reports.
- 1.18. The Committee should also consider whether to invite any expert witnesses to provide evidence, and whether site visits or engagement would assist the the effective scrutiny of the item.

Agenda Item	Information and analysis required	Review type	Corporate Priority
Play Strategy		policy development	CP3 & CP5
Budget cut proposals		standard item	All
Embedding race equality in Lewisham's schools	to include data on exclusions, alternative provision & attainment	performance monitoring	CP3 & CP5

Scrutiny between meetings

- 1.19. Below is a tracker of scrutiny activity, including briefings, visits and engagement, that has taken place outside of the committee meetings.

Agenda Item	Date due	Outcome	Corporate Priority
Meeting with Young Mayor candidates and advisors	13 October 21	Informal meeting took place	CP3 & CP5

Referrals

- 1.20. Below is a tracker of the referrals the committee has made in this municipal year.

Referral title	Date of referral	Date considered by Mayor & Cabinet	Response due at Mayor & Cabinet	Response due at committee

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Financial implications

1.21. There are no direct financial implications arising from the implementation of the recommendations in this report. Items on the Committee’s work programme will have financial implications and these will need to be considered as part of the reports on those items.

Legal implications

1.22. In accordance with the Council’s Constitution, all scrutiny select committees must devise and submit a work programme to the Business Panel at the start of each municipal year.

Equalities implications

1.23. Equality Act 2010 brought together all previous equality legislation in England, Scotland and Wales. The Act included a new public sector equality duty, replacing the separate duties relating to race, disability and gender equality. The duty came into force on 6 April 2011. It covers the following nine protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

1.24. The Council must, in the exercise of its functions, have due regard to the need to:

- eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- advance equality of opportunity between people who share a protected characteristic and those who do not.
- foster good relations between people who share a protected characteristic and those who do not.

1.25. There may be equalities implications arising from items on the work programme and all activities undertaken by the Select Committee will need to give due consideration to this.

Climate change and environmental implications

1.26. There are no direct climate change or environmental implications arising from the implementation of the recommendations in this report. Items on the Committee’s work programme may have climate change implications and these will need to be considered as part of the reports on those items.

Crime and disorder implications

1.27. There are no direct crime and disorder implications arising from the implementation of the recommendations in this report. Items on the Committee’s work programme may have crime and disorder implications and these will need to be considered as part of the reports on those items.

Health and wellbeing implications

1.28. There are no direct health and wellbeing implications arising from the implementation of the recommendations in this report. Items on the Committee’s work programme may have health and wellbeing implications and these will need to be considered as part of

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the reports on those items.

Report author and contact

If you have any questions about this report please contact: Beate Hellawell,
Beate.Hellawell@lewisham.gov.uk

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Appendix A - Children & Young People Select Committee Terms of Reference

To fulfil all overview and scrutiny functions as they relate to the social care of children and young people up to the age of 19 years including but not limited to the following activities:-

The social services functions of the Council under the Children Act 2004, and all functions of the Council under the National Assistance Act 1948, the Mental Health Act 1983, Children Act 1989, the NHS and Community Care Act 1990, Children Act 2004, Children and Families Act 2014 and all other relevant legislation in force.

From time to time to invite representatives of other service providers to children and young people in the area to give account of their performance and to answer questions.

In so far as they relate to the provision of services for those under the age of 19 years, the exercise of all of the Council's powers under all relevant legislation pertaining to education from time to time in force. Without limiting the generality of this, this shall include, in particular, schools and school related services.

The exercise of the overview and scrutiny powers of the Council in so far as they relate to people under 19 years of age in the provision of opportunities for education, training and learning outside the school environment, including pre-school services.

In so far as they relate to children and young people under 19 years of age, to make comments and recommendations to the Executive on the contents and proposed contents of the plans making up the Council's policy framework.

In so far as they relate to people under the age of 25 years, to make comments and recommendations on the provision of education, training and learning by those with special educational needs.

Without limiting the remit of the Select Committee, its terms of reference include the following matters:

Child protection - covering provision for vulnerable children including children in need and children looked after, placements, foster care and adoption

- Early years provision
- Special needs provision
- Schools and related services
- Youth Service
- Transitional services for those leaving care
- Other matters relating to children and young people

To receive and consider referrals from Healthwatch in so far as they relate solely to people under 19 years of age. Otherwise such referrals will be made to the Healthier Communities Select Committee

Without limiting the remit of the Select Committee, to hold the Executive to account for its performance in relation to the delivery of Council objectives in the provision of services to children and young people.

In the event of there being overlap between the terms of reference of this select committee and those of the Healthier Communities Select Committee, the Business Panel shall determine the Select Committee which shall deal with the matter in question.

Is this report easy to understand?

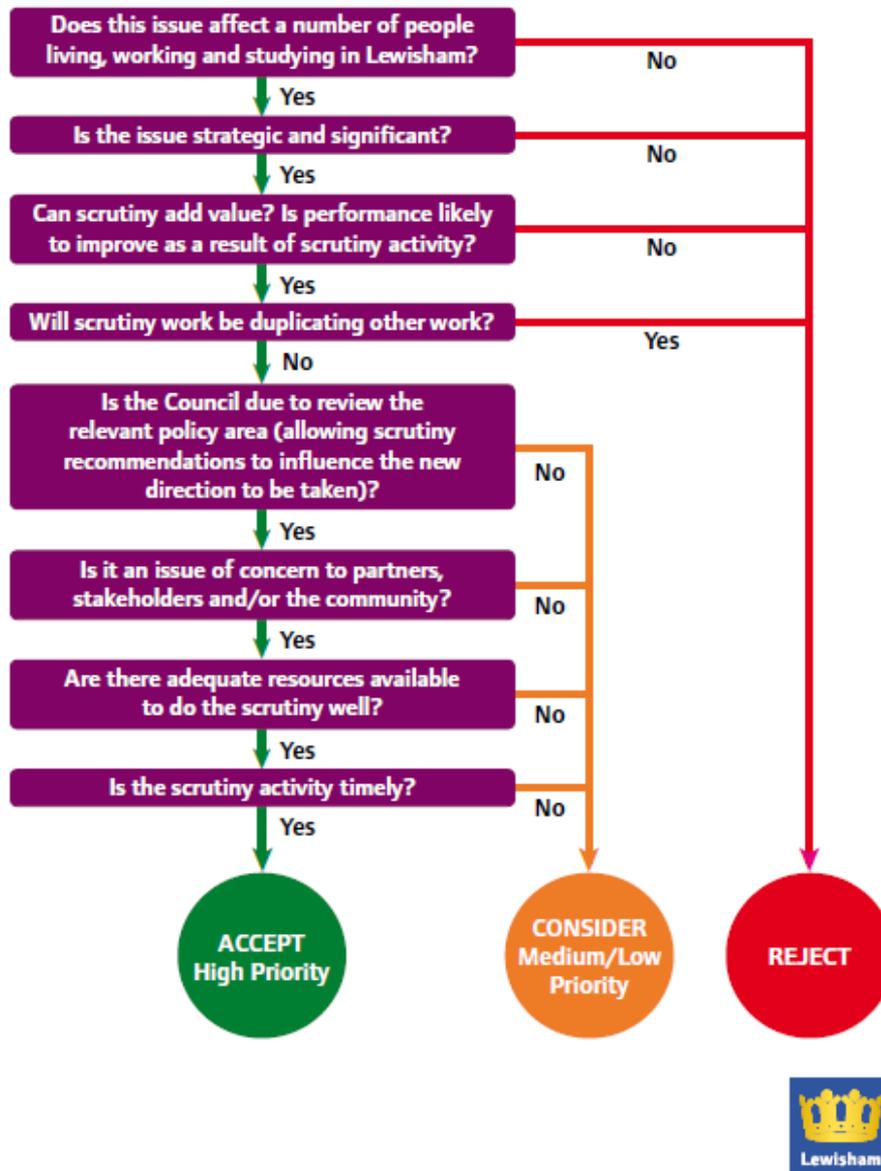
Please give us feedback so we can improve.

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Appendix C

The flowchart below is designed to help Members decide which items should be added to the work programme. It is important to focus on areas where the Committee will influence decision-making.

Scrutiny work programme – prioritisation process



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Effective Scrutiny Guidelines

At Lewisham we:

1. Prioritise

It is more effective to look at a small number of key issues in an in-depth way, than skim the surface of everything falling within scrutiny's remit. We try to focus on issues of concern to the community and/or matters that are linked to our corporate priorities. We only add items to the work programme if we are certain our consideration of the matter will make a real and tangible difference.

2. Are independent

Scrutiny is led by Scrutiny Members. Scrutiny Members are in charge of the work programme and, for every item, we specify what evidence we require and what information we would like to see in any officer reports that are prepared. We are not whipped by our political party or unduly influenced by the Cabinet or senior officers.

3. Work collectively

If we collectively agree in advance what we want to achieve in relation to each item under consideration, including what the key lines of enquiry should be, we can work as a team to question witnesses and ensure that all the required evidence is gathered. Scrutiny is impartial and the scrutiny process should be free from political point scoring and not used to further party political objectives.

4. Engage

Involving residents helps scrutiny access a wider range of ideas and knowledge, listen to a broader range of voices and better understand the opinions of residents and service users. Engagement helps ensure that recommendations result in residents' wants and needs being more effectively met.

5. Make SMART evidence-based recommendations

We make recommendations that are based on solid, triangulated evidence – where a variety of sources of evidence point to a change in practice that will positively alter outcomes. We recognise that recommendations are more powerful if they are:

- Specific (simple, sensible, significant).
- Measurable (meaningful, motivating).
- Achievable (agreed, attainable).
- Relevant (reasonable, realistic and resourced, results-based).
- Time bound (time-based, time limited, time/cost limited, timely, time-sensitive).

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Children and Young People Select Committee work programme 2021-22

Work Item	Type of item	Strategic Priority	17-Jun	22-Sep	25-Nov	26-Jan	16-Mar
Election of the Chair and Vice-Chair	Constitutional requirement						
Select Committee work programme 2021/22	Constitutional requirement	CP3					
Children and Young People's wellbeing and mental health: status and trends	standard item	CP3 & CP5					
Early Help review progress report	policy development	CP3 & CP5					
Financial stabilisation - budget update and medium term plan	performance monitoring	All					
Children's Social Care Placements - cost and quality	performance monitoring	CP3&5					
Elective Home Education	standard item	CP3 & CP5					
School places planning and children going out of borough	standard item	CP3 & CP5					
Apprenticeships	standard item	CP3 & CP4					
Play Strategy	policy development	CP3 & CP5					
Budget cut proposals	standard item	All					
Embedding race equality in Lewisham's schools - to include data on exclusions, alternative provision attainment	performance monitoring	CP3 & CP5					
Safeguarding - Ofsted Improvement Plan	performance monitoring	CP3 & CP5					

Information Items, events and visits							
Young Mayor and Advisors	informal meeting	CP3 & CP5					
Annual school standards report	performance monitoring	CP3					
Play strategy update	policy development	CP3 & CP5					
Annual report on attendance and exclusions	performance monitoring	CP3					
Corporate Parenting and Looked After Children annual report	performance monitoring	CP3 & CP5					
Safeguarding annual report (formerly LSCB)	Performance Monitoring	CP3 & CP5					

		Corporate Priorities					
	Item completed						
	Item on-going	CP1 Open Lewisham			CP5 Delivering and defending - health, social care, support		
	Item outstanding	CP2 Tackling the Housing Crisis			CP6 Making Lewisham greener		

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FORWARD PLAN OF KEY DECISIONS

Forward Plan November 2021 - February 2022

This Forward Plan sets out the key decisions the Council expects to take during the next four months.

Anyone wishing to make representations on a decision should submit them in writing as soon as possible to the relevant contact officer (shown as number (7) in the key overleaf). Any representations made less than 3 days before the meeting should be sent to Kevin Flaherty 0208 3149327, the Local Democracy Officer, at the Council Offices or kevin.flaherty@lewisham.gov.uk. However the deadline will be 4pm on the working day prior to the meeting.

A "key decision"* means an executive decision which is likely to:

- (a) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates;
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more wards.

FORWARD PLAN – KEY DECISIONS					
Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
August 2021	Extensio n of New Hope Mental Health Supported Housing Project	16/11/21 Executive Director for Community Services	Polly Pascoe, Integrated Commissioning Manager and Councillor Chris Best, Cabinet Member for Health and Adult Social Care		
October 2021	Instrument of Government Sydenham School	16/11/21 Executive Director for Children and Young People	Suhaib Saeed, Strategic Lead Governors' Services and School Leadership and Councillor Chris Barnham, Cabinet Member for Children's Services and School Performance		
October 2021	Contract award report for Services to support the Whole Systems Approach to Obesity in Lewisham	16/11/21 Executive Director for Community Services	Laura Harper, Public Health Commissioning Manager and Councillor Chris Best, Cabinet Member for Health and Adult Social Care		
October 2021	Refurbishment works at Lewisham Library	16/11/21 Executive Director for Community Services	Adam Platts, Project Manager and Councillor Andre Bourne, Cabinet member for Culture		
September 2021	Statement of Council Accounts 2020-21	24/11/21 Council	Kathy Freeman, Executive Director for Corporate Resources and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources		

FORWARD PLAN – KEY DECISIONS					
Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
September 2021	Scheme of Polling Stations for 2022 Elections	24/11/21 Council	Jamie Baker, Electoral Services Manager and Councillor Kevin Bonavia, Cabinet Member for Democracy, Refugees & Accountability		
October 2021	CRPL - Appointment of Directors	24/11/21 Council	Kplom Lotsu, SGM Capital Programmes and Councillor Paul Bell, Cabinet Member for Housing & Planning		
September 2021	Compulsory Purchase Order application for 2 - 30A Reginald Road	08/12/21 Mayor and Cabinet	James Ringwood, Housing Delivery Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning		
September 2021	Lewisham and Lee Green Low Traffic Neighbourhood: Consultation report and next steps	08/12/21 Mayor and Cabinet	Louise McBride, Head of Highways & Transport and Councillor Patrick Codd, Cabinet Member for Environment & Transport		
September 2021	Textiles contract award	08/12/21 Mayor and Cabinet	Luke Ellis, Support and Engagement Officer Strategic Waste and Environment and Councillor Patrick Codd, Cabinet Member for Environment & Transport		
August 2021	Financial Monitoring 2021-22	08/12/21	Selwyn Thompson,		

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		Mayor and Cabinet	Director of Financial Services and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources		
September 2021	Award of Contract for Day Services for Older Adults	08/12/21 Mayor and Cabinet	Heather Hughes, Joint Commissioner, Learning Disabilities and Councillor Chris Best, Cabinet Member for Health and Adult Social Care		
October 2021	London Borough of Lewisham Waste Strategy	08/12/21 Mayor and Cabinet	Wendy Nicholas, Strategic Waste and Environment Manager and Councillor Patrick Codd, Cabinet Member for Environment & Transport		
October 2021	Award of the School Minor Works Programme Consultant Contract	08/12/21 Mayor and Cabinet	Lemuel Dickie-Johnson, Project Manager Capital Delivery Programme and Councillor Chris Barnham, Cabinet Member for Children's Services and School Performance		
October 2021	Annual Complaints Reports	08/12/21 Mayor and Cabinet	Mick Lear, Service Manager, Benefits and Councillor Kevin Bonavia, Cabinet Member for Democracy, Refugees & Accountability		

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November 2021	Proposal for a Co-productive Approach to Modernisation of Adult Learning Disability Day Opportunities	08/12/21 Mayor and Cabinet	Andrea Benson and Councillor Chris Best, Cabinet Member for Health and Adult Social Care		
November 2021	A205 Realignment	08/12/21 Mayor and Cabinet	Patrick Dubeck, Director of Inclusive Regeneration and Councillor Patrick Codd, Cabinet Member for Environment & Transport		
November 2021	Approval to procure Corporate Estate Maintenance Programme: Phases 1 & 2	08/12/21 Mayor and Cabinet	Akweley Badger, Project Support Officer and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources		
October 2021	Laurence House 1st - 4th floor works for 'Future Working' contract award	14/12/21 Executive Director for Housing, Regeneration & Environment	Petra Marshall, Community Resources Manager and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources		
August 2021	Broadway Theatre Principle Contractor award contract	14/12/21 Executive Director for Community Services	Petra Marshall, Community Resources Manager and Councillor Andre Bourne, Cabinet member for Culture		
August 2021	Ladywell S105 Consultation and budget approval	12/01/22 Mayor and Cabinet	Angela Bryan, Strategic Development Officer and Councillor Paul Bell, Cabinet Member for		

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			Housing & Planning		
October 2019	Mayow Road Supported Living Service Parts 1 & 2	12/01/22 Mayor and Cabinet	Heather Hughes, Joint Commissioner, Learning Disabilities and Councillor Chris Best, Cabinet Member for Health and Adult Social Care		
August 2021	Mountsfield Park Café (design, build and operate) award for a new café at Mountsfield Park.	12/01/22 Mayor and Cabinet	Vince Buchanan, Green Spaces Contracts Manager and Councillor Sophie McGeevor, Cabinet Member for Environment and Transport (on parental leave)		
August 2021	Council Tax Base	12/01/22 Mayor and Cabinet	Katharine Nidd, Strategic Procurement and Commercial Services Manager and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources		
August 2021	Endorsement of the A21 Framework	12/01/22 Mayor and Cabinet	Monique Wallace, Planning Manager, Strategic Housing and Councillor Paul Bell, Cabinet Member for Housing & Planning		
September 2021	Libraries Consortium Courier Service Framework Agreement Contract Award	12/01/22 Mayor and Cabinet	Veronica Hyatt, Service Development Manager and Councillor Andre		

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			Bourne, Cabinet member for Culture		
September 2021	Learning Disabilities Framework - Award of Contracts & related contract extensions) for LDF2	12/01/22 Mayor and Cabinet	Joanne Lee, Contracts Monitoring Officer and Councillor Chris Best, Cabinet Member for Health and Adult Social Care		
October 2021	Lewisham Air Quality Action Plan 2022-2027	12/01/22 Mayor and Cabinet	Eliane Foteu, Environmental Protection Manager and Councillor Patrick Codd, Cabinet Member for Environment & Transport		
November 2021	New Cross Road Acquisition	12/01/22 Mayor and Cabinet	James Ringwood, Housing Delivery Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning		
November 2021	Capital Strategy 2022/23	12/01/22 Mayor and Cabinet	Kathy Freeman, Executive Director for Corporate Resources and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources		
November 2021	HRA Budget 2022/23	12/01/22 Mayor and Cabinet	Kathy Freeman, Executive Director for Corporate Resources and Councillor Paul Bell, Cabinet Member for		

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			Housing & Planning		
August 2021	Main Grants Programme 2022-25 recommendations for funding	02/02/22 Mayor and Cabinet	James Lee, Director of Communities, Partnerships and Leisure and Councillor Kim Powell, Cabinet member for Business and Community Wealth Building		
November 2021	Housing Revenue Account Business Plan	02/02/22 Mayor and Cabinet	Dawn Eckersley, Head of Housing Partnerships and Service Improvement and Councillor Paul Bell, Cabinet Member for Housing & Planning		
November 2021	Treasury Management Strategy	02/02/22 Mayor and Cabinet	Kathy Freeman, Executive Director for Corporate Resources and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources		
November 2021	Budget Cuts Report	02/02/22 Mayor and Cabinet	Kathy Freeman, Executive Director for Corporate Resources and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources		
November 2021	Council Budget 2022-23	09/02/22 Mayor and Cabinet	Kathy Freeman, Executive Director for Corporate Resources and Councillor Amanda De		

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			Ryk, Cabinet Member for Finance and Resources		
November 2021	Award of Corporate Estate Maintenance Programme Phases 1 & 2 works contract	09/02/22 Mayor and Cabinet	Akweley Badger, Project Support Officer and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources		
August 2021	Council Budget 2022-23	02/03/22 Council	Kathy Freeman, Executive Director for Corporate Resources and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources		
October 2021	Location Priority Policy & Procurement Strategy	09/03/22 Mayor and Cabinet	Michael Moncrieff, Housing Policy & Partnerships Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning		
October 2021	Climate Emergency Action Plan update	09/03/22 Mayor and Cabinet	Martin O'Brien, Climate Resilience Manager and Councillor Patrick Codd, Cabinet Member for Environment & Transport		
October 2021	Approval of Flood Risk Management Strategy 2022-27	09/03/22 Mayor and Cabinet	Martin O'Brien, Climate Resilience Manager and Councillor Patrick Codd, Cabinet Member for Environment & Transport		
October 2021	Future Homecare	09/03/22	Corinne Moocarme, Joint		

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	Arrangements (New Model and Procurement Process)	Mayor and Cabinet	Commissioning Lead, Community Support and Care, Community Services, LBL and Councillor Chris Best, Cabinet Member for Health and Adult Social Care		
November 2021	Blackheath Joint Events Policy 2022-2027	09/03/22 Mayor and Cabinet	Nick Pond, Parks and Open Space Contracts and Service Development Manager and Councillor Patrick Codd, Cabinet Member for Environment & Transport		

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